



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, September 10, 2019.

**Attendees:** Megan Davies, Janine Kobylka, Tracey Wood, Bree Stanlake, Sian Dowle Christine Darvell, Maria Koebisch, Nazy Alborz, Judy Yeung, Lisa Meyer, Anna Bin, Tony Tan, Kuljit Sajjan, Anna Sanaie, Natalia Kravchenko, Anton Burelin, Sissi Men, Ting Shu, Sonny & Venita Sahota, Reza Tahrin, Eva Oberle, Michael Stephen, Tim & Ayaka Prosser, Stephen Schramm, Nirvana Kiarostami, Daniel Keong, Angela Woo, Atousa & Shaya Atashbarg, Melea Burns, Nicole Fulton, Steve Sijenyi, Martin Kubacki, Michelle Gervais-Harreman, Heather Allyu, Lavli Shu, Carla Rinetti, Jill Tracy, Evann Siebens, Carly & Scott Trinder, Jane Mathers, Yimin Yuan, Wendy & Marco, Mary Pappajohn, Merle Miedzygorski, Tian Shu Zhang

**Regrets:** Sasa Chambers

**Meeting commenced:** 6:37pm

---

Welcome was given by out-going PAC Chair, Justin Morrison. He explained the purpose of PAC within the school and why it was important for all parents to get involved.

Justin introduced the 2019/2020 PAC Executive

- Chair – Janine Kobylka (nominated)
- Vice Chair – Tracey Wood (nominated)
- Treasurer – Sasa Chambers (nominated)
- Vice Treasurer – Bree Stanlake (nominated)
- Co-Secretary – Sian Dowle (nominated)
- Co-Secretary – Christine Darvell (nominated)
- DPAC Representative – Maria Koebisch (elected)
- Member at Large – Nazy Alborz (elected)
- Member at Large – Judy Yeung (elected)
- Member at Large – Lisa Meyer (nominated)

### 1. Approval of Agenda

- **Moved by:** Judy Yeung
- **Seconded by:** Tracey Wood
- **Unanimous approval – Motion carried.**

2. **Approval of June 11, 2019 Minutes**

- **Moved by:** Janine Kobylka
- **Seconded by:** Merle Miedzygorski
- **Unanimous approval – Motion carried.**

3. **Election of Executive Officers not elected at June AGM**

**MOTION:** To temporarily suspend bylaws 8-2 and 8-5. This suspends the 2-year term limit on Executive positions until June 2020

- **Moved by:** Christine Darvell
- **Seconded by:** Lisa Meyer
- **Unanimous approval – Motion carried.**

**MOTION:** To temporarily suspend bylaws 9-2. This suspends number of Executives and allows for a Vice Treasurer, Co-Secretary and 3<sup>rd</sup> Member at Large until June 2020

- **Moved by:** Merle Miedzygorski
- **Seconded by:** Jill Tracy
- **Unanimous approval – Motion carried.**

**MOTION:** To approve Executive nominations as listed above

- **Moved by:** Jill Tracy
- **Seconded by:** Evann Siebens
- **Unanimous approval – Motion carried.**

4. **Principal's Report – Megan Davies**

- **Thank you for your support**
  - Support of QM families is very unique
  - Appreciative of working collaboratively
  - Look for what's best for our students
  - Consider the needs of our families
  - Kind & caring community
- **Role of Principal**
  - Support – students, families and staff
  - Working with the PAC – liaison between staff and families, help to facilitate initiatives, look for ways that I can support parents/guardians and caregivers
- **This year at QM**
  - 14 divisions
  - 320 students (308 in Sept 2018)
  - New staff – Sabrina Kuah and Julie Tysoe
  - Currently working with the District to secure an Area Counsellor for the year
- **Upcoming**
  - Cross Country
  - Terry Fox

- Safety Patrol
- **Upcoming dates**
  - Sept. 16 - Safety Patrol Training for Div. 1-5
  - Sept 18th and 20<sup>th</sup> – Hot lunch programs begin
  - Sept. 19 – Ice Cream Day
  - Sept. 23 – Professional Day (QM focus on Indigenous Education & Nature Walk/Place Based Learning)
  - Sept. 24 – 1:15pm Performance (Andy the Musical Scientist)
  - Sept. 26 – Student Photo Day
  - Sept. 27 – Terry Fox Run (in the afternoon)
  - Sept. 30 – Orange Shirt Day

## 5. **Chair’s Report – Janine Kobyłka/Tracey Wood**

- **Thank you to outgoing PAC Exec.**
  - Justin, Angela, Tamara, Rebecca, Kathy
- **Role of PAC**
  - Act as a voice for parents at school, opportunity for parents/guardians to provide input on school programs, policies and activities
  - Every parent/guardian of child at QM automatically PAC member
  - PAC provides support to students and teachers, helps augment curriculum
  - Some of the things we’ve supported over the last two years:
    - Author visits
    - Saleema Noon body science presentations for kids and parents
    - iGirl and iGuy
    - Parent Ed. Speakers
    - Social Media education for kids and parents
    - Subsidized choir and song-writing workshops; 1<sup>st</sup> aid courses for 6s & 7s
- **Upcoming Events and Activities:**
  - Lice screening program – 3x a year – forms went home yesterday; please return with payment asap
  - Book sale to raise funds for the library – November 6&7
  - Holiday Craft and Bake Sale – December 13
    - Big fundraiser of the year – need lots of help – always looking for volunteers
  - Teacher Appreciation lunch in April
  - Please go to site for info and to sign up for PAC email blasts; place for updated info about extracurricular activities
- **Extracurricular Events/Activities we’re hoping to organize:**
  - Red Cross babysitting course on Oct. 25 (Pro D) for ages 11 and up
  - Lunchtime choir program - Maria
  - Have Saleema Noon back this year (every other year)
  - Look into more online safety education – lots demand
  - Get Bethany Michel back for Part 2 of Childhood Anxiety talk – fostering resilience in kids
  - Like to repeat the First Aid course for Grade 6s & 7s
  - Always looking for input from families on what they’d like to see addressed
  - Teachers and parents can apply to PAC for funding for specific school initiatives. Information and application forms are on the website
- **Safe Arrival**
  - Parent-run, ensures that all kids are accounted for

- Could use a couple more volunteers to help out with safe arrival phone – take shifts and act as back-up
- Contact Naomi Morrison or Juila Tee
- **Volunteering**
  - Would be great to see some more families of young children getting involved in PAC and learning Exec. roles
  - Good way to be involved with school, your kids' education and your community
  - Please feel free to contact any Exec members for info.

## 6. Treasurers Report – Sasa Chamber/Bree Stanlake

- There are two PAC accounts. A General Account which is unrestricted and a Gaming Account which is restricted and cannot be spent on curriculum items/projects.
- Queen Mary PAC accounts are both in healthy standing

## 7. PIN Money

PIN money has been historically provided to classroom and resource teachers during the year so that they can purchase consumables for their classroom. We typically provide a portion at the beginning of the year and then the balance in January provided our holiday fundraising season goes well. Receipts are submitted to the principal for reimbursement from the PIN fund

**MOTION:** To approve \$100.00 of PIN money for each of the 19 classrooms/resource groups from our General Funds Account.

- **Moved by:** Justin Morrison
- **Seconded by:** Jane Mathers
- **Unanimous approval – Motion carried.**

## 8. Banking Signatories

**MOTION:** To remove Justin Morrison and Anglea Zi and add Tracey Wood, Sasa Chambers and Christine Darvell as signatories for the two PAC bank accounts at HBSC

- **Moved by:** Jill Tracy
- **Seconded by:** Lisa Meyer
- **Unanimous approval – Motion carried.**

## 9. DPAC Report

- DPAC is a district level PAC and everyone is invited to attend meeting.
- It has been quiet over the summer
- Teacher contracts expired June 30<sup>th</sup>, and negotiations are on-going. No job action is expected
- VSB Long Range Facility Plan has been published. It was reviewed at the DPAC level and where it was felt more input was needed and hopefully it will be resolved next year.

## 10. Other Business

- One parent asked what was the vision for this year's PAC?
- Janine answered that the plan was for the same good things; with a focus on greater parent involvement, especially from parents of younger students so that these events will continue to benefit the Queen Mary community for many years to come.

**11. Adjourn**

- Meeting adjourned at 7:19pm