



Queen Mary PAC Meeting Minutes (online Zoom Meeting)

Date: Tuesday, June 13th, 2023.

Attendees: Elyssa Derban, Laura Atkins, Yue Ma, Kuljit Sajjan, Emily Bobko, Raymond Wong, *Queen Mary families joining via Zoom*

Regrets : Janine Kobylka

Meeting commenced: 7:30 PM

1. Acknowledge the history of our community and neighborhood

2. Approval of June. 2023 Meeting Agenda

- **Moved by:** Nalia
- **Seconded by:** Emily
- **Unanimous approval – Motion carried.**

3. Approval of Minutes-May 2023 Meeting

- **Moved by:** Sandra
- **Seconded by:** Emily
- **Unanimous approval – Motion carried.**

4. Gaming, dancing and movie night

- Still have a few checks to be processed. Thank you Volunteers and donors!
- Website Net Sales: \$7,359.46 + Cash Sales
- Expenses \$2877.26
 - screen and blower
 - prizes (big and small)
 - candy, pizza, popcorn
 - games
 - promotional materials
 - paper supplies

5. Principal's Report

- What we have done
- ✓ Grade 7 camp: great memory
- ✓ Bike safety
- ✓ Saleem group: presentations
- ✓ A group of leadership kids did beach clean
- ✓ Welcome to kindergarten: lots of fun
- ✓ Volunteer tea

- ✓ Grade 7 visited Lord Byng
- ✓ Book sales : a nice fundraiser
- ✓ Newsletter was sent out with more details

- The following events:
 - ✓ Lord Byng visit
 - ✓ Grade 7 Ceremony
 - ✓ Reports will go home
 - ✓ Field trips and so on

- **Q: Any changes for the following year?**

A: Some staff will leave, including a SSA and a PE teacher.

6. Chair's report

It is a great year! Appreciate everyone's involvement and volunteering

7. Treasurer's Report

- Good balance for the end of this year
- Some withdrawals from account for the events and approved from the meetings before
- The changes on this report happened in May and some other changes will be in June

8. Motion: Approve \$550 from General Account for Oct. 20th, 2023 Author visit

- Kenneth Oppel: a Canadian author who was born in Port Alberni and spent much of his childhood in Victoria, BC as well as in Halifax, NS. He began writing at the age of 12.
- **Moved by:** Emily
- **Seconded by:** Raymond Wong, Maria Koebisch
- **Unanimous approval – Motion carried.**

9. Budget Review

- A family will make a donation to Direct Drive.
- At the end of June 2023: General account: \$11,000; Gaming account: \$640.29.
- Approximate account we will spend Sept-Dec 2023: \$4700
- **Q: A grade 7 graduation celebration motion?**
A: We can propose months ahead. Like March.

10. Direct Drive Update

There is a family help to complete Direct Drive target and also donation to Queen Alexandra family. Thank you to your generous.

11. Election

- Motion: Elect Laura Atkins as Chair
- ✓ **Moved by:** Heidi
- ✓ **Seconded by:** Sandra
- ✓ **Unanimous approval – Motion carried.**

- Motion: Elect Jasmine (Yue) Ma as Vice Chair
- ✓ **Moved by:** Sandra

- ✓ **Seconded by:** Melissa
- ✓ **Unanimous approval – Motion carried.**

- Motion: Elect Raymond Wong as Treasurer
- ✓ **Moved by:** Sandra
- ✓ **Seconded by:** Melissa
- ✓ **Unanimous approval – Motion carried.**

- Motion: Elect Sandra Nelson as Secretary
- ✓ **Moved by:** Heidi
- ✓ **Seconded by:** Melissa
- ✓ **Unanimous approval – Motion carried.**

12. Events:

- Congratulations Grade 7s!
- Fun community summer events
- Point Grey Fiesta June 23-25
- Summer Fair at Brock House July 8
- Outdoor Movie night at Aberthau July 18
- DPAC Rep and Member at Large are still open. Thank you Emily and Kuljit, and we will miss you Janine.

13. Q & A

- Any plans for watering Garden?
Elyssa will follow up and some parents advise to volunteer.

- Any chances for In-person meeting?

In future it might be 1 meeting/month, and in different nights. Might be in-person. Some parents have concerns about in-person meeting. We will try different schedules and adapt to community needs.

- If anyone is interested in planning an adult activity, please reach out to Laura.

Meeting adjourns at 8:26 pm.

General Account Outstanding and Committed Fund		Deposit	Withdrawal
Game and Movie Night Expense Jessie Yu			-\$ 29.00
Teacher Appreciation Snack Hailey Branion			-\$ 30.00

Gaming Account Outstanding and Committed Fund		Deposit	Withdrawal
All accounted for			

QM Treasurer Report

Financial Status School Year 2023-2024

Cashflow June 1, 2023 to August 31, 2023

Account	Opening Balance	Withdrawals	Deposits	Closing Balance
General	12,475.65	- 6,024.33	4,176.10	\$ 10,627.42
Gaming	6,169.64	- 5,859.35	0.10	\$ 310.39
TOTAL	18,645.29	- 11,883.68	4,176.20	10,937.81

Program	Income	Expense	Net
Bank Interest - Gaming	\$ 0.10		\$ 0.10
Bank charge - Gaming		-\$ 30.00	-\$ 30.00
Health Workshop Saleema Noon -Gaming		-\$ 1,207.50	-\$ 1,207.50
Grade 7 Graduation Ceremony - Gaming		-\$ 350.00	-\$ 350.00
School Jerseys - Gaming		-\$ 4,271.85	-\$ 4,271.85
Bank Interest - General	\$ 0.25		\$ 0.25
Bank charge - General		-\$ 17.70	-\$ 17.70
Pizza Sales - General	\$ 24.00		\$ 24.00
Sales from Game and Movie Deposit - General	\$ 2,356.23		\$ 2,356.23
Health Workshop Saleema Noon - General		-\$ 367.50	-\$ 367.50
Cash Sales from Game and Movie Night - General	\$ 1,467.15		\$ 1,467.15
Teacher Appreciation Donation Deposit - General	\$ 70.00		\$ 70.00
Spring Growing Smiles Raised Fund Deposit - General	\$ 258.47		\$ 258.47
Game and Movie Night Expense Dan Bartok - General		-\$ 10.00	-\$ 10.00
Game and Movie Night Expense - General		-\$ 921.96	-\$ 921.96
Teacher Appreciation Lunch - General		-\$ 470.00	-\$ 470.00
BCCPAC Membership - General		-\$ 75.00	-\$ 75.00
Division 11 Raffle (Dec) - General		-\$ 80.00	-\$ 80.00
Teacher Appreciation Flower - General		-\$ 300.00	-\$ 300.00
PAC Website - General		-\$ 950.00	-\$ 950.00
Game and Movie Night Expense - General		-\$ 1,822.17	-\$ 1,822.17
Game and Movie Night Expense Venita S. - General		-\$ 10.00	-\$ 10.00
Scholarship - General		-\$ 1,000.00	-\$ 1,000.00