



Queen Mary PAC Meeting Minutes

Date: Tuesday, June 9, 2020

Attendees: Megan Davies, Janine Kobylka, Sasa Chambers,, Sian Dowle, Christine Darvell, Maria Koebisch, Judy Yeung, Scott Trinder, Julie Sutherland, Meghan Stanlake, Merle Miedzygorski, Kuljit Sajjan, Atousa Atashbarg

Regrets: Lisa Meyer, Bree Stanlake, Tracey Wood, Nazy Alborz, Bippan Dhillon, David Prupas

Meeting commenced: 7:06pm

1. **Approval of Agenda**
 - **Moved by:** Judy Yeung
 - **Seconded by:** Maria Koebisch
 - **Unanimous approval – Motion carried**
2. **Approval of May 13, 2020 Minutes**
 - **Moved by:** Christine Darvell
 - **Seconded by:** Scott Trinder
 - **Unanimous approval – Motion carried**
3. **Principal's Report – Megan Davies**

Thank you

- to all parents and caregivers for the support that has been required to maintain continuity of learning
- to our 2019-2020 PAC exec for supporting our students and staff
- a special thank you to the parents with youngest or only children in grade 7 this year for their time, energy, thoughtfulness, care and hard work – you will be missed!

Continuity of Learning & Return to School

- VSB/QM continue to follow the 4 guiding principles - Health and Safety, communication, Connection and Continuity of Learning
- M, T, Th, F - ~55 students, W – 15
- Staff continue to support on-line and in-class instruction
- Final reports will be distributed in the last week of June
- Students who did not return have opportunity to collect work, belongings etc over the next 3 Wednesdays
- Continuing to follow protocols and expectations outlined by Coastal Health, Provincial Health Officer, BC Centre for Disease Control

- Families will continue to be updated as soon as we have more information
- Report cards will go home during the last week of school – likely on the 25th - details to follow

School Organization for 2020-2021

- continues to be tentative
- currently staffed for 14 divisions
- we will have 3 postings this summer – 2 temporary and 1 continuing contract

School Calendar, Fees and Timetable for 2020-2021

- published in the Thursday June 4th newsletter
- bell schedule will likely remain
- students will likely continue to eat in their classrooms

Grade 7 Recognition

- in person assemblies and in person recognition at the elementary level have been cancelled in the district
- Grade 7 team at QM is organizing an online recognition that will have similar components as previous years' assemblies (address by staff, students, parent, recognition of each student, scholarship etc)
- Grade 7s will receive a yearbook

Upcoming Dates:

- Wed June 10 – material/supply pick up for Div. 1, 4, 7, 10, 13
- Wed June 17 – material/supply pick up for Div. 2, 5, 8, 11, 14
- Fri June 19 – grade 7 recognition “assembly”
- Wed June 24 – material/supply pick up for Div. 3, 6, 9, 12
- Thursday June 25 – last day for students (1 hr) & report card pick up

4. Chair's Report – Janine Kobylka

• Welcome

- Thanks for attending
- Acknowledge efforts of Megan and teachers – worked so hard on organization of getting kids back into classrooms, while still providing support to families who chose not to send kids back
- Did not get to have volunteer appreciation tea this year
- Want to acknowledge outgoing Exec members – Maria, Nazy, Lisa, and Judy
- As well, lot of very active volunteers leaving the school this year – among others Julia Tee, Rebecca Anderson, Lori Matick

• Gaming Grant

- Sasa already filed application for next year's grant – thank you!
- Based on this year's enrolment so can expect ~ \$6,000
- Need to see what will happen in fall in terms of what events we can hold to raise other money (book sale for library, craft and bake etc).

• Saleema Noon

- 64 families registered for online workshops
- Have rebooked with them for next spring (April 13, 15&16) – hopefully we'll be back to normal by then – can use Gaming Funds for student portion
- **Grad**
 - Thank you to Megan and Grade 7 team for organizing
 - Rebecca finishing up yearbook – hoping to have printing done before last week of school so everyone can get a copy
- **DPAC**
 - When DPAC held PAC summit in February, one item of concern for PACs was amount of fundraising that they have to do. They asked all Vancouver PACs to fill out a survey on fundraising (i.e. how much is raised and what it's spent on etc.). Will share results when available.
- **PAC Website Hosting**
 - Expensive but seamless way for us to run the PAC website; especially as job transfers between parents

MOTION: To cover the cost from General Funds of hosting the Queen Mary PAC website for the 2020-2021 school year. The total amount will be approximately \$540.96 (last year's total which includes \$39/month + \$15 for email forwarding + PST and GST).

- **Moved by:** Maria Koebsch
- **Seconded by:** Scott Trinder
- **Unanimous approval – Motion carried**

5. **Treasurer's Report – Sasa Chambers/Bree Stanlake**

- We paid out our portion of Red Cross course from Gaming; Some cheques are also still currently out
- Committed funds coming up – Grad scholarship, grad yearbook
- Balances are healthy going into next year
- Sasa will submit gaming report; grant already applied for
- Will have to explore what fundraising we are able to do next year once we better know what COVID-19 restrictions will be in place.

6. **DPAC Report – Maria Koebsch**

- Budget meeting currently taking place; lots of uncertainty in it (question over international students, pandemics concerns, summer school, increased cost of cleaning protocols)

7. **Announcement of QM Scholarship Recipient – Janine Kobylka**

- Joni Bromige from Lord Byng Secondary won scholarship. Had number of strong applicants this year. Joni – well-rounded student with lots of volunteering, athletics and a great essay.
- She's been put in touch with Megan so she can record a message for the virtual Grad ceremony

8. Election of Executive Officers For 2020/2021 School Year – Janine Kobyłka

Chair – Janine Kobyłka

Vice Chair – David Prupas

Co-Treasurers – Sasa Chambers and Bree Stanlake

Co-Secretaries – Sian Dowle and Christine Darvell

DPAC Representative – Bippan Dhillon

Member-at-Large – Julie Sutherland

Member-at-Large – Tracey Wood

Member-at-Large – Meghan Stanlake

- No need to vote as there are no contested positions
- Need to pass 2 motions to suspend bylaws in order for Sasa Chambers to come back as Treasurer and to allow for co-positions and a third Member-at-Large

MOTION: To temporarily suspend bylaw 8-2. This suspends the 2-year term limit on Executive positions until June 2021

- **Moved by:** Judy Yeung
- **Seconded by:** Scott Trinder
- **Unanimous approval – Motion carried**

MOTION: To temporarily suspend bylaw 9-2. This suspends the number of Executives and allows for a Co-Treasurer, Co-Secretary and 3rd Member at Large until June 2021.

- **Moved by:** Merle Miedzygorski
- **Seconded by:** Judy Yueng
- **Unanimous approval – Motion carried**

MOTION: To approve nominations PAC Executive for 2020/2021 School Year

(with Bree Stanlake, Bippan Dhillon, David Prupas and Tracey Wood to be voted in during September 2020 meeting)

- **Moved by:** Judy Yueng
- **Seconded by:** Maria Koebsch
- **Unanimous approval – Motion carried**

9. Other Business

- Maria still dealing with returning monies from the Choir registration. Meghan to see if the school can help facilitate the return of the money to families
- Question as to whether the potential move to phase 3 of the Provincial re-start would allow any changes to the grade 7 grad ceremony. It will not. All VSB grads will continue in a virtual form.

10. Adjournment: 7:48 pm