



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, October 8<sup>th</sup> 2019

**Attendees:** Megan Davies, Janine Kobylka, Tracey Wood, Bree Stanlake, Christine Darvell, Nazy Alborz, Judy Yeung, Lisa Meyer, Brandi Goodearle, Natalia Kravchenko, Dan Bartok, Scott Trinder, Betty Ding

**Regrets:** Sasa Chambers, Sian Dowle, Maria Koebisch

**Meeting commenced:** 9:07 am

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### 1. Approval of Agenda

- **Moved by:** Tracey Wood
- **Seconded by:** Dan Bartok
- **Unanimous approval – Motion carried.**

### 2. Approval of September 10, 2019 Minutes

- **Moved by:** Judy Yeung
- **Seconded by:** Nazy Alborz
- **Unanimous approval – Motion carried.**

### 3. Principal's Report – Meghan Davies

#### FSAs

- Grade 4 & 7
- Ministry of Education assessment in Math and Literacy
- Developed by a team of teachers in collaboration with the Province
- The Ministry expects that all students in Grade 4 & 7 participate – accommodations are made for students who require learning support or are ELL
- The results help the Ministry, district and schools – they provide a snapshot of how well students are doing in foundational areas
- Ability to track achievement trends
- Results are available to parents, teachers and principal – individual results are not made public
- Some students may be excused – either by the principal or family

### **Drop Off and Pick up**

- Please adhere to the city parking and stopping regulations
- VPD/SLO officer has been contacted to request support
- Families are encouraged to park 2-3 blocks from the school and walk
- We're grateful to Grade 5-7 students who support us with crossing guard
- We've been informed by the city that pylons and signage are not allowed as they can be hazardous

### **QM is a polling station**

- Advanced voting and on Oct. 21
- On school days, some cars may be driving onto our grounds and parking near the gym (for voters with mobility challenges)
- Building engineer will work with polling coordinator and VSB staff to ensure student safety

### **10th Ave**

- Grade 6 & 7 students have traditionally been allowed to go to 10th Ave during lunch time
- This year, the school will not be issuing a school pass
- Parents may write a letter on each day when their child is permitted to visit 10th.
- Students with a note/letter will be permitted to leave the school grounds between 12:00pm – 12:47pm

### **Artist in Residence**

- Holman Wang
- Felting artist and author
- Working with all classes this week
- Subsidized by QM, ArtStart and PAC

### **Sports**

- Cross Country is wrapping up next week
- Volleyball has in beginning – boys' and girls' teams coached by Erin, Ping, Allan and Sabrina

### **Upcoming Dates:**

1. Oct. 15 – Student Vote
2. Oct. 17 – Ice Cream Day and Cross Country Finals
3. Oct. 11, 12, 14 and 21 – Voting at QM
4. Oct. 25 – Pro-D (Provincial)
5. Nov. 5-7 – Book Sale
6. Nov. 7 – Remembrance Day Assembly

#### **4. Chair's Report – Janine Kobyłka/Tracey**

##### **Choir Program**

- Maria Koebsch will teach
- Mondays from 12:00-12:30pm; 12 weeks starting Oct. 28/19 until Feb. 10/20
- Will hopefully do a couple of recitals / concerts
- Cost: \$25 per student; PAC will make up any shortfall

### **Pizza Night**

- Well-attended; made over \$500 (over-ordered pizza; under-ordered drinks)

### **Book Sale**

- November 6&7 – start collecting age-appropriate books in foyer
- Info / volunteer sign-up forms being sent home today
- Judy Yeung and Ines Lai are coordinating

### **Babysitting Course**

- Booked for Jan. 20/2020 Pro D Day
- Info going home soon; register online; \$60 per participant; max. 30 kids

### **Saleema Noon – Sexual Health/Body Science**

- Booked for May 20<sup>th</sup> and 22<sup>nd</sup>, 2020 for student workshops; Parent presentation booked for May 13<sup>th</sup> – will adjust PAC meeting to coincide

### **Lice Screening**

- First lice screening coming up on October 21<sup>st</sup>
- So far only 156 students registered – I'll send another reminder

### **Other Courses**

- Still looking into 1<sup>st</sup> Aid course for grade 6s and 7s (waiting for teacher approval) and waiting to hear back from Bethany Michel for Child Anxiety / Resilience parent presentation
- Parents are encouraged to come to PAC with ideas for parent ed. presentations
- Bank accounts are in good shape – look for things to spend gaming money on

### **Hot Lunch**

- Info gathering on other options for hot lunch program – if people know parents from other schools who are happy with their hot lunch programs
- Need to keep in mind fundraising aspect

### **Safe Arrival**

- All positions filled. Thanks to Naomi and Julia!

5. **MOTION:** to approve a request for funding from QM's teacher librarian for up to \$1000 from the Gaming Funds for two author visits (up to \$500 each). Authors will talk to students about their writing and share their books in multiple session in one day
- **Moved by:** Dan Bartok
  - **Seconded by:** Lisa Meyer
  - **Unanimous approval – Motion carried.**

6. **MOTION:** to approve request for funding from QM's teacher librarian for %1050 from the Gaming Funds Account for a school wide felting project. Author/illustrator Holman Wang will teach his felting techniques to the whole school
- **Moved by:** Judy Yeung
  - **Seconded by:** Brandi Goodearle
  - **Unanimous approval – Motion carried.**
7. **MOTION:** to approve \$1155.00 (\$1000 + \$55 GST) from the General Funds Account for a Saleema Noon Body Science/Sexual Health workshops for all students to be held on May 20<sup>th</sup> and May 22<sup>nd</sup> 2020
- **Moved by:** Bree Stanlake
  - **Seconded by:** Nazy Alborz
  - **Unanimous approval – Motion carried.**
8. **MOTION:** to approve \$367.50 (\$350 + \$17.50 GST) from the General Funds Account for a Saleema Noon Body Science/Sexual Health parent presentation to be held on May 13<sup>th</sup> 2020
- **Moved by:** Brandi Goodearle
  - **Seconded by:** Judy Yeung
  - **Unanimous approval – Motion carried.**
9. **MOTION:** to change the date of May's PAC meeting from Tuesday May 12<sup>th</sup> 2020 to Wednesday May 13<sup>th</sup> 2020, in order to coincide with the Saleema Noon parent presentation
- **Moved by:** Tracey Wood
  - **Seconded by:** Bree Stanlake
  - **Unanimous approval – Motion carried.**
10. PAC is offering a lunchtime choir program, taught by Maria Koesbsch, for students in Grades 3-5, at a cost of \$25 per student. It will run on Mondays for 12 weeks from October 28, 2019 to February 10, 2020.
- MOTION:** to approve up to \$400 from Gaming Funds Account to cover any portion of the lunch hour choir program not covered by student enrolment fees.
- **Moved by:** Dan Bartok
  - **Seconded by:** Lisa Meyer
  - **Unanimous approval – Motion carried.**
11. **Treasurers Report – Sasa Chamber/Bree Stanlake**
- Looking into possible Extracurricular Activities for the kids to use some of the Gaming Funds (week-long activity to benefit the whole school)
  - Queen Mary PAC accounts are both in healthy standing

**Commented [1]:**

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12. **MOTION:** to add Bree Stanlake as a signatory for the two PAC bank accounts at HSBC

- **Moved by:** Tracey Wood
- **Seconded by:** Lisa Meyer
- **Unanimous approval – Motion carried.**

13. **DPAC Report – Maria Koebsch (Absent – no report)**

14. **Other Business**

**Hot Lunch:**

- Looking for a new provider.
- Tracey Wood gave 2 possible ideas
- Calhoun's or Rocky Mountain
- Nazy Alborz may also have a possibility for a new lunch provider
- Megan Davies answered that the food providers have 14 Documents to fill out to meet approval in order to supply the school with hot lunch.
- A suggestion was made to invite some of the possible food providers to a PAC meeting to talk about what meals would be offered.

**Winter Fundraising:**

- Lisa Meyer will be organizing Xmas Wreaths and Planters
- Janine Kobylka will be organizing Purdy's Chocolates

**Grade 7 Camp:**

- Was asked about by Scott Trinder
- Meghan Davies reports that no answer/details available at this time.

15. **Adjourn**

- Meeting adjourned at 10:02 am

**Commented [2]:**

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