**Meeting Minutes**

Queen Mary Elementary School PAC Meeting

February 20, 2024 ∙ 7:30pm

Virtual

**Executive**

Chair: Sandra Nelson

Vice Chair: Amber Sessions

Vancouver District PAC (DPAC) Rep: Natalia Kravchenko

Secretary: Vacant

Treasurer: Raymond Wong

Members at Large: Jasmine Ma

Non-voting Members: Elyssa Derban, Principal, Laura Atkins, Past Chair

**In Attendance:**

Sandra Nelson, Amber Sessions, Raymond Wong, Jasmine Ma, Natalia Kravchenko, Elyssa Derban, Heidi Nienaber-Stephen, Laura Atkins, Nozomi Senga, Michelle Catlin, Minjeong Kim, Tory Brooks-Hill.

**Meeting**

1. **Land Acknowledgement and Welcome (Sandra Nelson)**
2. **Round table Introductions**
3. **Agenda Approval**
* Two motions added by Sandra under Games and Movie Night.
* Educator Support Money motion added
* Scholarship money motion added.
* Agenda approved.
1. [**January 2024 meeting minutes**](https://www.queenmarypac.com/_files/ugd/092bdb_406b7645fa6246efa7378f1df33ae0af.pdf)**approval**Seeing no additions or corrections, the minutes were approved by Sandra.

**Carried**

1. **Ratification of people in new PAC Exec positions (Sandra Nelson)**
* As per our PAC bylaws, the following people were appointed by the PAC Executive to the following roles:
* Sandra Nelson: Chair
* Amber Sessions: Vice-Chair
* Natalia Kravchenko: DPAC Representative
* Motions are required to approve their positions and for Sandra to gain signatory authority with the bank
* Motion to approve the appointment of Sandra Nelson as Chair of PAC and add her as a bank signatory.
* Motion: Heidi
* Seconded: Jasmine
* Discussion: None
* **Carried**
* Motion to approve the appointment of Amber Sessions as Vice-Chair of the PAC.
* Motion: Raymond
* Seconded: Natalia
* Discussion: none
* **Carried**
* Motion to approve the appointment of Natalia Kravchenko as DPAC representative.
* Motion: Heidi
* Seconded: Jasmine
* Discussion: none
* **Carried**
* Now that Sandra is no longer the PAC Secretary, we are seeking a Secretary. Please let Sandra know if you are interested. We require a Secretary to apply for a Gaming Grant.
1. Reports
2. **Chair (Sandra Nelson)**
	* **Multicultural Celebration**
	* A fantastic event that was well attended. Thank you to Jasmine for organizing and to all the volunteers (Sandra).
	* The booths were a real hit and attendees would have enjoyed even more time at the booths (Heidi).
	* **Direct Drive update**

-From 2022/23 Direct Drive: jerseys have arrived and are being used by the basketball teams currently

- Funds raised for this year allow us to move forward with Fish on the Fence (April 9-12).

- Direct Drive is still open.

* + **After School Paid Programs at QM in Term 3**
		- Wize Computing
		- Lights Up Musical Theatre
		- Looking into a choral program
	+ **Upcoming Events**
		- Wednesday, Feb.28: Pink Shirt Day
		- March - applications can open for QM Alumnus Scholarship
		- April: Earth Day PAC Event organized by Laura
		- April or May:
			* Parent Education Evening with Deborah MacNamara
			* Screenagers movie screening
		- May:
			* May 9: Games and Movie Night
			* Teacher Appreciation Week
		- June:
			* Sports Day June 21
			* Grade 7 Leaving Ceremony
1. **Treasurer (Raymond Wong)**



* There has been no major activity in PAC account since last meeting.
* Flagged that there is a $66 additional cost for the traffic cones delivery.
1. **Principal’s Report (Elyssa Derban)**
	* Basketball season is wrapping up.
	* Student-led belonging assembly in January was well received.
	* Multi-cultural celebration was fantastic.
	* Communicating Student Learning occurred.
	* Black History Month was addressed at school and there was lots of good learning.
	* Grades 4 and 7 students are participating in the Student Learning Survey from the Provincial Government. Addresses how students feel about being at school and learning. Useful data for Principal and teachers.
	* Traffic / parking / intersections continue to be a safety issue. Principal is having a traffic expert come.
	* Three new, permanent supervision aids are starting.
	* Grade 4 and 7 students did the foundation skills assessment (literacy and numeracy). Of the 45 Grade 4 students who did the assessment, 91% were either on track or extending in literacy. 93% of students were on track or extending for math. Similarly good results for the 28 grade 7s who took the assessment.
2. **Scholarship Committee (Sandra Nelson)**
	* Nirvana is the Chair of the Committee
	* If motion is put forward and carried for scholarship money to be used from general account then:
		+ Beginning of March: applications sent to high schools and on PAC website
		+ May 3: Deadline for application submissions
		+ Committee will review submissions
		+ Winner announced early June
	* Looking for 1-2 more volunteers for the committee
		+ Role is to review applications and select winner
3. **DPAC (Sandra Nelson)**
	* DPAC General Meeting held on Jan.25
		+ Accessibility Committee of VSB
		+ Facilities Working Group is working on 5 resolutions for DPAC
		+ Tecumseh Elementary temporary relocation
		+ Guest speaker: Valerie Jerome
4. **Other/New Business**
5. **Pink Shirt Day (Sandra Nelson)**
	* Pink Shirt Day (anti-bullying day) is Feb.28 (Wednesday)
	* PAC is selling some pink t-shirts on our website for $14 each (deadline Feb.26 at 10:00pm)
	* Pick-up of purchased t-shirts will be at the school on Tuesday, Feb.27 (at drop-off and pick-up)
6. **Coffee Mornings (Amber Sessions)**
* PAC is planning a parent coffee morning (Friday morning at 9 am after drop off) which we hope will become a regular event.
* Coffee is being generously donated free of charge by Bean Around the World.
* First event will be March. Likely March 1.
* One parent flagged that Friday could be tough with Friday fitness but we agreed to give Fridays a try to see.
1. **Educator support money (Sandra Nelson)**
* PAC typically provides QM teachers and resource teachers with monetary support twice/year (September and January)
* In the fall, $2700 was approved

🡪Motion to approve $2700 for QM educator support (teachers and resource teachers) from general account

* + Motion: Amber
	+ Seconded: Jasmine
	+ Discussion: Clarification of the amount

🡪**Carried**

1. **QM Alumnus scholarship (Sandra Nelson)**
* This cash award was established in 1996 to acknowledge all-round achievement by an alumnus of Queen Mary School upon acceptance into a full-time post-secondary education program
* In previous years this has been $1000
* Motion to approve $1000 from the PAC General Account for the QM Alumnus Scholarship
* Motion: Heidi
* Seconded: Amber

🡪**Carried**

1. **Queen Alexandra Donation (Sandra Nelson)**
* Our “sister” school is Queen Alexandra in East Vancouver.
* Typically, QM PAC provides a donation to QA each year
	+ Past few years $750
* Can we help support them with a donation towards Saleema Noon program at their school?
* Motion to approve $750 from the general account to donate to Queen Alexandra School for their Saleema Noon Program
* Motion: Amber
* Seconded:
* Discussion: Laura reached out to Saleema Noon to see if they would qualify for discount. Laura advocates waiting until we hear back

🡪**Vote Tabled (delayed) until we know more**

1. **Screenagers (Tory Brooks-Hill)**
* *Screenagers* is a documentary film created by US physician Delaney Ruston.
* Explores the impact of screen use on children and offers solutions on how to manage
* Cost is $700 USD for a single screening
* Another option is for a 1 year license
	+ Unlimited access to the film and curriculum
	+ cost is $950 USD (~$1279)
* At last PAC meeting:
	+ $350 approved towards Screenagers
	+ Family contributing $500
* Motion to approve $450 from the general account to purchase the 1 year Screenagers license
* Discussion: Agreement to delay this motion to give school community more time to consider financial spend of PAC funds. Can we do a single screening and then upgrade? Can we preview the screening? Can we preview the education materials. Can we send the link to our full community?

🡪**Vote Tabled (delayed) until we get answers to those questions.**

1. **Direct Drive (Sandra Nelson)**
* The funds raised so far have been earmarked for the Fish on the Fence program April 9-12
* The school has technology needs (table provided by Ms.Derban)
* Ms. Derban described the technology needs to the PAC (see below).
* There was general sentiment that the PAC should support this.
* Laura will be managing the direct drive campaign for the remainder of the year



1. **Games and Movie Night (Laura Atkins)**
* Thursday May 9, 2024. time tbd. Movie tbd.
* Decided to do this on a Thursday night.
* Sunset is 8:41pm.
* Ticket sales will start in April. Early Bird Pricing will be available for a limited time.
* Volunteers needed for all aspects of the event.
* A few changes this year…..

Motion: Approve $1800 + tax from the general account to pay for the screen and projector rental (includes labour).

Motion: Amber

Seconder: Jasmine

🡪**Carried**

Motion: Approve up to $900 from the general account to cover the cost of the raffle prizes.

Motion: Heidi

Seconder: Amber

🡪**Carried**

Next Meeting: Tuesday, March 12 at 6:45pm via Zoom

Time of Meeting Adjournment: 9:10 pm