

## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, January 15th, 2013

**Attendees:** Rebecca Anderson, John Puddifoot, Samantha Adams, Jeff Pederson, etc.

**Meeting commenced:** 7:05 pm

No.	Item	Action/Details
1.	<b>Approval of the Agenda</b>	<ul style="list-style-type: none"> <li>• <b>Moved by:</b> Jeff Pederson</li> <li>• <b>Seconded by:</b> Scott Trinder</li> <li>• <b>Motion carried</b></li> </ul>
2.	<b>Approval of the December 2012 Minutes</b>	<ul style="list-style-type: none"> <li>• <b>Moved by:</b> Lori Matick</li> <li>• <b>Seconded by:</b> Samantha Adams</li> <li>• <b>Motion carried</b></li> </ul>
3.	<b>Principal's/ Vice Principal's Report: Shannon Burton</b>	<ul style="list-style-type: none"> <li>• Shannon Burton presented the report and began by introducing two new staff members.</li> <li>• Working on 2013 projections for number of new and returning students. New system in place allows for greater accuracy and helps planning.</li> <li>• FSAs scheduled to start within the next week. Working with teachers to minimize the impact on the classroom. Satisfaction survey going home with Grade 4 and 7 students as well.</li> <li>• Seismic upgrade meeting scheduled for later in the week (Kathy and Shannon to attend). To be discussed at the meeting, among other items, is the timing of the demolition and to firm up the location of the portables (and to address rumours of moving to Queen Elizabeth portables).</li> <li>• Update on current school activities/events including boys basketball, the launch of the hot lunch program, and upcoming fundraising activities by Leadership including pajama day and the sale of love buttons to raise money for children in Ecuador and Nicaragua and the upcoming Science Fair in March.</li> </ul>
4.	<b>Treasurer's Report: Adina Trowhill-Smith</b>	<ul style="list-style-type: none"> <li>• No report to present as Treasure was absent</li> </ul>
5.	<b>DPAC/BCCPAC Report: John Puddifoot</b>	<ul style="list-style-type: none"> <li>• More details were presented on the seismic upgrade of the school and the satisfaction survey for Grade 4 to 7 parents. All are encouraged to complete the survey.</li> <li>• Currently examining enrolment issues. Why is there declining enrolment? Is there declining enrolment?</li> <li>• AGM for BCCPAC is scheduled for the weekend of May 2. Details to be provided in the near future. Many topics are discussed at the AGM with various speakers presenting.</li> <li>• Lower Mainland DPAC meeting in early December mostly focused on fundraising and why it should not be the main focus of a school's PAC.</li> <li>• John Puddifoot's term is up, hasn't decided if he is going to run again but will advise the PAC in the event he does run again and needs nominations.</li> </ul>

6.	<b>F.S.A.'s – FAQs handout – John Puddifoot</b>	<ul style="list-style-type: none"> <li>• Discussion regarding the FSA's. The Ministry states all must write. The VSB appears to consider the FSA's optional.</li> <li>• Questions were raised by parents who were present at the meeting regarding opting out as 3 options were presented in the literature sent home. Both John and Shannon answered. Other questions included who is able to see the results – teachers and principals primarily. Parents are also allowed to see their child(ren)'s results.</li> <li>• Discussion as to timing of the FSAs- moved to middle of the year because when written at the end of the year, the results are available by year end. Concern though that when the assessments are written mid-year, children are only half way through the current curriculum.</li> <li>• FSAs are not designed to test students on their current year's work but rather the accumulation of their years at school.</li> <li>• Approximately 85% of students write the FSAs across the province, but only 65% in the Vancouver School Board.</li> </ul>
7.	<b>Hot Lunch Program – Lori Matick</b>	<ul style="list-style-type: none"> <li>• Very positive response. Might need more parent volunteers but going to wait to request more help and see how things go on the first day.</li> <li>• Over 2000 orders received. Good for a school the size of Queen Mary. Proceeds go directly to Queen Mary.</li> <li>• Students are helping from Ms Fielden's class.</li> <li>• Parents able to contact the company directly regarding special dietary requirements</li> </ul>
8.	<b>Motion to spend \$200 on bulbs &amp; plants for a gardening project for a few classes to brighten up he planter boxes around playing field.</b>	<ul style="list-style-type: none"> <li>• <b>Moved by:</b> Scott Trinder</li> <li>• <b>Seconded by:</b> Jeff Pederson</li> <li>• <b>Motion carried</b></li> </ul> <p>Discussion about the project – 6 classes will clean the planter boxes; dig up the weeds and plant bulbs. One planter to be kept for herbs and vegetables – to be coordinated by Scott Trinder.</p>
9.	<b>Suggestions for Guest Speakers at future PAC meetings?</b>	<ul style="list-style-type: none"> <li>• Jesse Miller – specializes in social media safety, and internet safety</li> <li>• Drug use – a meeting for parents. Possibly through the VPD or RCMP. Spring would be a good time for this</li> <li>• Saleema Noon – age appropriate sex-ed. Been a guest speaker at the school many times and is very popular.</li> <li>• Need to figure out how to encourage more parents to attend PAC meetings/events. Perhaps more notice? Ideas are welcome.</li> </ul>
10.	<b>Up-coming Spring events: Family Dance/BBQ, Sports Day</b>	<ul style="list-style-type: none"> <li>• Family Dance – Lori Matick needs helpers and has requested volunteers. Need to finalize the date with Shannon and Kathy. Please contact Lori at <a href="mailto:lmatick@aol.com">lmatick@aol.com</a>.</li> <li>• Sports Day – Kathy Findlay is coordinating the food. Based on last year's experience, need better communication or understanding of everyone's role to make better use of the volunteers' time.</li> <li>• Also need to finalize a date for Sports' Day. Some discussion over the timing – should it be earlier in May or the last day of school (or close to the last day of school).</li> </ul>
11.	<b>New Business</b>	<ul style="list-style-type: none"> <li>• From Mahala McCullagh – would like to introduce a motion at the next PAC meeting to donate the proceeds from the Christmas Craft and Bake Sale to the school. This item is to be added to the Agenda for the next meeting.</li> <li>• Further discussion about how as a PAC we target/identify the use of funds that we raise. In previous years, the PAC has identified major projects including playground equipment. Other ideas that were raised included acting or theatre classes for which the PAC could use its funds or gaming funds.</li> </ul>

		<ul style="list-style-type: none"><li>• Any ideas are welcome and the Executive and Shannon/Kathy are open to suggestions.</li></ul>
12.	<b>Adjourn- aiming for 8:30pm.</b>	<ul style="list-style-type: none"><li>• No further business to be discussed.</li><li>• Meeting was adjourned at 8:15pm.</li></ul>