

Queen Mary PAC Meeting Minutes

Date: Tuesday, October 9th, 2012

Attendees: Joanna Doray, Adina Trowhill-Smith, Rebecca Anderson, Shannon Burton, Kathy O'Sullivan, Scott Trinder, Jennifer Chiao, Lisa Meyer, Lori Matick, Rania Ahmed, Ginny Taylor, Judy Yeung, Ladan Naraq, Mandu Singh, Shereen Kadies, Milovan Mracevich

Apologies: John Puddifoot, Heidi Harmer, Jeff Pedersen, Samantha Adams

Meeting commenced: 9:10 am

No.	Item	Action/Details
1.	Approval of the Agenda	<ul style="list-style-type: none"> • Moved by Adina Trowhill-Smith • Seconded by Scott Trinder • Motion carried
2.	Approval of the September 2012 Minutes	<ul style="list-style-type: none"> • Moved by Adina Trowhill-Smith • Seconded by Anna Freschi • Motion carried
	New Business	<ul style="list-style-type: none"> • Recycling Program presented by Mandu Singh and Ladan Naraq • Money from student's recycling will go to QM. • Collection would be every Friday in area outside office. • Money required purchasing bins and shelving unit (approximately \$500). • Motion will be presented to approve project at November PAC meeting.
3.	Principal's/ Vice Principal's Report: Kathy O'Sullivan and Shannon Burton	<ul style="list-style-type: none"> • 457 students currently enrolled at QM; Pro-D day Friday October 19th • There has been an increase in school yard accidents. • Rebecca and John working on earthquake bins for school classrooms, gym, resource rooms; 2 day training program provided for response teams; student ID kits will be organized. • parent/teacher conferences coming up. • Cross-country meet on Oct 10th; basketball volunteer coach needed for grade 6/7 boys teams. • Ms Headley organized successful resource sharing between classes.
4a.	Treasurer's Report: Adina Trowhill-Smith	<ul style="list-style-type: none"> • Gaming grant approved for non-curriculum based spending; approximately \$20 000 set aside to pay for playground installation; grocery certificate program will be taken over by Lisa Meyer; \$20/month bank charges to keep grocery certificate program; potential of \$5000 income for QM; Lori Matick has offered to set up hot lunch program.

4b.	DPAC/BCCPAC Report: Rebecca Anderson for John Puddifoot	<ul style="list-style-type: none"> • The VSB has passed the Capital Projects Bylaw required to proceed with our seismic upgrade. • 2 hand-outs with detailed information. • For more information please contact John at PAC@puddifoot.com
4c.	Seismic Upgrade Report	<ul style="list-style-type: none"> • Hand out with detailed information.
5.	Earthquake/Emergency Preparedness update- Rebecca Anderson	<ul style="list-style-type: none"> • Looking into the amount approved to spend on kits (Jeff Pedersen) passed last year. • Scott Trinder suggests meeting re: earthquake response team. • A motion will be put forth at next meeting to pass a detailed list of supplies needed; including 6 more buckets for non-enrolling classrooms. • Comfort kits being organized by Rebecca A.
6.	Coordinators & Volunteers still needed for various projects	<ul style="list-style-type: none"> • Volunteer needed to organize "Let's Walk Program". • Mahala McCullagh has offered to organize the Holiday Craft and Bake Sale. • Volunteer needed to organize Chinese and Korean parents.
7.	Discussion on Fundraising plans	<ul style="list-style-type: none"> • Rebecca has information on various fundraising projects; for more info contact Rebecca at gm-pac@shaw.ca • Lori Matick has offered to organize the Family Dance; will contact Karyn Moore for more information.
8.	Q and A	<ul style="list-style-type: none"> • Deferred
9.	Adjourn	<ul style="list-style-type: none"> • Moved by Adina Trowhill-Smith • Meeting adjourned at 10:35am.