



Queen Mary PAC Meeting Minutes

Date: Tuesday November 12, 2013

Attendees: Kathy O'Sullivan, Rosemary Thomas, Kathy Findlay, Mahala McCullagh, Rebecca Anderson, Heidi Harmer, Christine Lee, Pat Tewfik, Scott Trinder, Vicky Aneliunas, Judy Yeung, Matthew Taylor, Nuwan Sella Kapu, Vivien Stark, Sasa Chambers.

Regrets: Adina Trowhill, Lori Matick, Lisa Meyer, Jeff Pedersen

Meeting commenced: 7:05pm

1. Approval of Agenda

- **Moved by:** Mahala
- **Seconded by:** Scott
- **Unanimous approval – Motion carried.**

2. Approval of October 8, 2013 Minutes

- **Moved by:** Kathy F.
- **Seconded by:** Scott
- **Unanimous approval – Motion carried.**

3. Principal's / Vice-Principal's Report – Kathy O'Sullivan and Rosemary Thomas

Kathy:

- Still looking for Tuesday Resource/Prep position. Interviews have taken place today, waiting to hear from one respondent.
- November events: Remembrance Day assembly; Kindergarten registration began Nov. 1st (online now); Grade 7 articulation has started (prep for High School-check website under "Options"); Reports Cards are coming in.
- VSB team coming to Dec. PAC meeting to give an update to our Seismic plans.
- Met with 6/7 teachers with regard to their last year at Queen Mary, during seismic changes. Would like a few parents to join a planning team to find a way to provide "memories" for departing students before the new school is built.

Rosemary:

- Started a QM Twitter account (@queenmaryelem).
- Taking photos and putting them up on Twitter account.
- Scott Dickens (Olympic Swimmer) came to speak.
- Div. 6&7 participated in Project Chef.
- Community Events taking place: Art, 3D animation, film acting, cooking; sports activities during lunch, as well as before school on Tuesdays & Thursdays;
- Mid-year development happening for Grade 4's in the Spring.

4. Chair's Report – Kathy Findlay / Mahala McCullagh

- Genesis Security Group doing a Teddy Bear collection until November 29th. A box will be set up outside the office for new or gently used stuffed animals. Collection will be taken to Firehall #1 to be distributed to needy families.
- Student-led Assembly: The Green Team did an interactive skit on making smoothies.
- Hot Lunch: survey going out in the New Year to get feedback on positive or negative comments. Plans for “theme” lunches with more variety, to start in the New Year.
- Green Team planning on doing some potluck lunches utilizing Project Chef kits for prep. – December 13th is first one.
- Direct Drive letter will go out after Christmas Fundraisers are complete.
- Pac Exec in support of doing some Legacy art projects that can utilize old parts of school to be installed in the new school. A couple of parents have expressed interest in organizing.
- Bullying Awareness: a full week (and a half) of events in February (18th-24th) to bring awareness. Looking at bringing in Pink Shirts to sell.

5. Treasurer's Report – Adina Trowhill

- Fairly quiet month – only Lice Screening has been paid out; transferred Grocery Account to General Funds.
- \$9,714.11 in General Account includes the transfer from the Grocery Account.
- \$25,717.20 in Gaming Account.

6. DPAC Report – Matthew Taylor

- Learning about his role as he goes.
- DPAC represents 110 PAC in our District.
- DPAC meeting had many “break-out” sessions for Treasurer 101, PAC Chair 101, By-Laws/Constitutions, etc.
- Patti Bacchus in 2nd year of 3-year term – Funding is not meeting costs; parent advocacy – parents need to be pro-active in requesting funding from MLA's.
- Framework agreement has been ratified – but still \$30 Million short-fall.
- Settlement with CUPE
- Steve Cardwell (Superintendent): break-down school make-up; reconciliation; students engaged; sustainable focus.
- DPAC has an ambitious agenda with not much funding!
- To be successful as a PAC, set limited priorities for current year to reach.
- Brief discussion about how schools are funded, and the need for fundraising. VSB funding is \$6900 per student - 90% of which goes to salaries, leaving very little for supplies, maintenance, etc. and almost nothing for programs, extra-curricular support. Thus the need for fundraising to help meet the needs of our students.

7. MOTION: to approve request for funding for the Library for \$1,000 from the Gaming Funds Account. \$500.00 is for the “love of reading” performance by Author/Performer Sigmund Brouwer, which was done on October 28th for the whole school to celebrate National School Library Day and \$500.00 to be used to purchase a literary circle of this author's books, for all ages, for the Library.

- **Moved by:** Kathy Findlay
- **Seconded by:** Patricia
- **Unanimous approval – Motion carried.**

8. **MOTION:** to approve \$750.00 from the Gaming Funds Account for the start-up costs associated with the Green Team.
 - **Moved by:** Kathy Findlay
 - **Seconded by:** Matthew
 - **Unanimous approval – Motion carried.**
9. **MOTION:** to approve \$1,350 from the Gaming Funds Account for Sports Team Uniforms and Pinnies and a bin to store them in. The existing school uniforms are in poor condition and need replenishing.
 - **Moved by:** Kathy Findlay
 - **Seconded by:** Heidi
 - **Unanimous approval – Motion carried.**
10. **MOTION:** to approve \$750.00 from the Gaming Funds Account for boot-camp style intramural fitness equipment and a bag or bin to store it in.
 - **Moved by:** Kathy Findlay
 - **Seconded by:** Nuwan
 - **Unanimous approval – Motion carried.**
11. **Holiday Bake and Craft Sale – Mahala McCullagh/Lisa Meyer**
 - Information sheet went home today: volunteers needed for crafts for each class; Spinning Wheel, Plinko, Raffle items; Rummage sale (new and/or gently used items); Floral Centerpieces (need donations of pots & accessories).
 - Thanks to Bob Green – the Natural Gardener – for discount on supplies for centerpieces.
 - Sign-up sheets will be outside office entry for volunteers needed on the day of the Event.
12. **Christmas Fundraising – Mahala, Rebecca, Lisa**
 - Purdy’s chocolates – can be ordered online. Profit of 25% will go to the school. Orders needed by November 25th, sent home on December 10th after school.
 - Poinsettias – all order forms need to be received by November 25th & available December 10th after school.
 - Volunteers needed to help with sorting items on delivery day of December 9th.
13. **Legacy Art Projects for New Building – Kathy Findlay**
 - Discussed in Chair’s Report.
14. **Adjourn**
 - **Moved to adjourn by:** Patricia
 - Meeting adjourned 8:25pm.