



Queen Mary PAC Meeting Minutes

Date: Tuesday December 10, 2013

Attendees: Kathy O'Sullivan, Rosemary Thomas, Kathy Findlay, , Rebecca Anderson, Carly Trinder, Judy Yeung, Matthew Taylor, Sasa Chambers, Kristin Loheyde, Suzanne Vercauteren, Christine Lee, Bree Stanlake, Fred Tewfik, Xiaojin Ding, Anna Freschi, Karen Nishi.

Regrets: Mahala McCullagh, Adina Trowhill, Lori Matick, Lisa Meyer, Jeff Pedersen.

Meeting commenced: 7:05pm

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1. **Approval of Agenda**
 - **Moved by:** Suzanne
 - **Seconded by:** Sasa
 - **Unanimous approval – Motion carried.**
 2. **Approval of November 12, 2013 Minutes**
 - **Moved by:** Kathy F.
 - **Seconded by:** Matthew
 - **Unanimous approval – Motion carried.**
 3. **Seismic Upgrade Project – Raymond Afan (VSB), Peter (architect), Anita (architect), Chris (VSB)**
 - Schedule seems on-schedule for occupancy & start of school on January 6th, 2014.
 - Portable Gym may be delayed beyond January occupancy by about a month or so.
 - Cost-savings meetings have taken place over the last couple of months to deal with budget overage. Landscape has been cut back drastically as a result.
 - Services to the site are the big “unknown” item that put us over-budget.
 - Phase 3 – all classes in new building. Portable gym still active, portables for multi-purpose room & music.
 - Interior construction on Red building likely to start in April 2014 until Sept. 2015.
 - Peter presented slideshow on layout of new structures.
 - Traffic calming upgrades to 6th Avenue are considerably over-budget due to City requirements, so is being put back to the City as “off the table” completely for now.
 - Access to school via Trimble Park remains open until 2nd phase of construction begins.

4. **Principal's / Vice-Principal's Report – Kathy O'Sullivan and Rosemary Thomas**

Kathy:

- Tuesday Resource/Prep position filled by Michelle Catlin.
- Ping Ho will be leaving on Maternity Leave as the Winter Break begins.
- Report Cards went home on Nov. 29th.
- Nov. 27-29 closed Intermediate playground, in preparation for changes in January during seismic construction on the Red building.
- All 6/7 classes packed and ready to move Dec. 23rd. Ms. King, Mr. Fryberg, Ms. Hoy and Ms. Conibear move by Dec. 13th to C and B wings.
- Christmas Craft & Bake Sale was a big success for all the students and staff.
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Rosemary:

- Fundraising for Philippines raised \$910.05, to be matched by the Government.
- Charmaine Ho's class is involved in a Junior Achievement Entrepreneurship program – movie lunch hours in the gym raised \$500 for the SPCA.
- Several field trips have been planned – Vancouver Library, Playhouse, Burnaby Art Museum (artist came to QM to work in four classes on aboriginal art – Grade 2, 4/5).
- Volleyball game for senior teams, cheered on by Grade 7's.
- Grade 6/7 classes having a pot luck lunch on Dec. 13th.
- Middle School Years Survey was given and submitted in November. Looking forward to Vancouver results.
- Sing Along scheduled for Dec. 18, 19 & 20 in the gym at 9am – parents welcome to join.
- Foundation Skills Assessments will be given to Grade 4's & 7's in January. Information to all parents will be sent home.

5. **Chair's Report – Kathy Findlay**

- See following items.

6. **Treasurer's Report – Kathy Findlay for Adina Trowhill**

- Not much activity except for closing the Grocery Account (that we no longer use) and moving those funds to the General Account.

7. **DPAC Report – Matthew Taylor**

- No report – meets every quarter.

8. **Holiday Bake & Craft Sale**

- Very successful with preliminary profit of \$4,740, and still a few items to come in.

9. **Christmas Fundraising:**

Pointsettia Report

- Preliminary profit of \$1,371, with a few more purchases today.

Purdy's Report

- Total of 39 orders placed, worth \$5,559.01.
- Queen Mary's profit = \$1,390.14

10. **Direct Drive Letter – Kathy Findlay**

- Initial letter set to go out at the end of this week.
- Suggested to send out a translated letter in January to coincide with Chinese New Year.

11. **Joint Parent Seminars with other PACS – Kathy Findlay**

- Jan 14th - Debra MacNamara, - "Making sense of adolescence" Queen Elizabeth
- SOLOS – Safe Online Outreach Society – "Parenting in a Cyber Age" – April 2014

12. MOTION: Gift for Sing-Along Band up to \$200

- **Moved by:** Kathy F.
- **Seconded by:** Holly
- **Unanimous approval – Motion carried.**

13. Adjourn

- **Moved to adjourn by:** Kathy F.
- Meeting adjourned 8:40pm.