



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, April 8<sup>th</sup>, 2014.

**Attendees:** Kathy O'Sullivan, Rosemary Thomas, Kathy Findlay, Mahala McCullagh, Rebecca Anderson, Raymond Afan, John Losee, Peter Lang, Chris Atkinson, Eric Hennessey, Scott & Carly Trinder, Matthew Taylor, Judy Yeung, Christine Lee, Vicky Aneliunas, Sasa Chambers, Jim Salzman, Heidi Harmer, Carol McAusland.

**Regrets:** Adina Trowhill, Lori Matick, Jeff Pedersen.

**Meeting commenced:** 7:05pm

- 
1. **Approval of Agenda**
    - **Moved by:** Scott
    - **Seconded by:** Christine
    - **Unanimous approval – Motion carried.**
  2. **Approval of Mar. 11, 2014 Minutes**
    - **Moved by:** Mahala
    - **Seconded by:** Judy
    - **Unanimous approval – Motion carried.**
  3. **Seismic Upgrade Project Update – Raymond Afan**
    - Unable to overcome the massive overage on budget.
    - Landscape cut down to minimal scope – per Ministry.
    - Last resort of reducing square footage to reduce over-budget amount.
    - Hazardous materials in red building complete, gym underway.
    - 
    - Peter showed new building design being presented to Design Panel on April 9<sup>th</sup>.
    - Site plan has not changed.
    - Worked hard not to change educational program components.
    - Some simplified costs for upgrading 6<sup>th</sup> Avenue to City requirements.
    - Most changes have been done to Phase 2 space
    - Music room & special education spaces moved to basement.
    - Multipurpose room moved to the front, with access to outside & common areas, between Administration & new Gym, losing about 10 square meters.
    - Basement housing Music, Resource & Kindergarten.
    - Formalizing storage space in basement under Admin. (former library).
    - Multipurpose Room, with easy access to common area, will still accommodate 60 students for TASC.
    - Balcony off Staff Room has been saved. No balcony on the North side.
    - Loss of sliding white-boards (hiding cubby areas) in Kindergarten.

- Fire Lane will slope up to be level with front entrance and corner of playing field.
- New asphalt paving over old “footprint” of grey building.
- Landscape around red building will be upgraded and reinstated.
- Agreed with City to keep existing parking area as gravel, but pave the drive, and include a round-about in front of Quadra Daycare. Includes a raising crossing area from Park to school stairway, cars would need to go over raised area to round-about.
- Ministry has signed off on budget, so we are a “Go”!
- Negotiations with the City has put us 2 months behind. Hoping to go to Tender for Phase 1 construction in May.
- Still aiming for August 2015 for completion of Phase 1, and Sept. 2016 for Phase 2.

#### 4. Principal’s / Vice-Principal’s Report – Kathy O’Sullivan and Rosemary Thomas

- Seismic Update:
  - Temporary Gym is now open, lots of excitement for the first week.
  - Project Team met with Staff on April 1, and now with PAC on April 8.
  - On-going playground changes, but the students and staff are adapting well.
  - On April 2<sup>nd</sup>, Raymond, John Losee (landscape architect), Kathy Findlay and Kathy O’Sullivan met to discuss future possibilities for landscaping outdoor classroom space and community gardens for the new school.
- District news:
  - VSB Preliminary Budget Proposals were introduced to the district this morning (by Superintendent Steve Cardwell) with all union groups and we have met with our staff. Base Budget Projections reflect the estimated costs for 2014-2015 to maintain the same level of service as provided in 2013-2014. Based on the projected changes for enrolment, enrolment driven revenue and staffing changes, estimated salary and employee benefit increases, inflation and other factors for 2014-2015. The projected funding shortfall was 28.7 million in November and now is currently estimated at 12.34 million short-fall. Mr. Cardwell discussed all budget items in detail. \*Budget now on website for review.
  - The good news is we do not have any layoffs for teachers this year.
  - However, the proposal lists 21 areas of cuts. Please refer to Handout page 16 and sheet with graphs.
  - VSB Budget Process – Proposals from the District Management.
  - Consultation until April 28<sup>th</sup> (including public concerns).
  - Balanced budget by April 30<sup>th</sup> – submission by July 1.
- School Events:
  - Grade 7 Events – Planning for third term.
  - Primary & Intermediate classes – spring activities, new units & lessons, TEGS activities, collaborative planning and instruction with the teacher librarian and classroom teachers, field trips.
  - April 28 – Pro D Day – School Planning.
  - April 30 – Volunteer Tea – Thank you to our volunteers.
  - New Calendar for next year will be reviewed with SPC and PAC before submission.
  - School Fees to be set for next year approved by staff and SPC. Trying an online payment process.

- What to look forward to:
  - Artist in Residence – Rosemary Thomas is working with Phyllis Schwartz (April 10<sup>th</sup> – Grade 6 & 7's).
  - Annual Jump Rope for Heart – April 14<sup>th</sup> @ 1:10pm Kick off Assembly.
  - Track & Field – Ms. King and Mr. Atkinson will keep students posted after the district meeting for meet dates.
  - Welcome to Kindergarten – May 28<sup>th</sup>.
  - Sports Day – June 26<sup>th</sup> (Last day of school).
  - Grade 7 Camp Sasamat – May 21-23
  - Grade 7 Grad: two events – an evening event on Thursday, June 19<sup>th</sup>, and on Friday, June 20<sup>th</sup> with the whole school (awards), afternoon beach event for Grade 7's only.
  - Year-End Activities with the students in process.

**5. Chair's Report – Kathy Findlay/Mahala McCullagh**

- Flyer for Book Sale going home on Apr. 9<sup>th</sup>, to collect books for Sale on April 17<sup>th</sup>. Books will be sold for \$1-\$3. General admission from 3pm-4pm for parents to come in. Need volunteers for set-up, during event, and clean-up.
- Teacher Appreciation Luncheon on Thursday, April 10<sup>th</sup> – looks like we have plenty of food!
- Plant Sale orders until April 14<sup>th</sup>, to be delivered May 5<sup>th</sup>, for pick-up May 6<sup>th</sup>.

**6. Treasurer's Report – Kathy Findlay for Adina Trowhill**

- Cheques that went through are for Stop Bullying purchase of t-shirts, and the Sigmund Brauer presentation. Safe Arrival has been paid for next year.

**7. DPAC Report – Matthew Taylor**

- Draft letter to David Eby regarding Provincial Government budget for educational funding. Encouraging parents to sign petition to put pressure on Province to make education a priority in their budgeting.

**8. Plant Sale – Mahala McCullagh/Lisa Meyer.**

- Orders due April 14<sup>th</sup>. Delivery on May 5<sup>th</sup>; parent pick-up on May 6<sup>th</sup> @ 3-6pm.

**9. Spring Dance –Lori Matick**

- Dance is scheduled for June 6<sup>th</sup>. Lori will report at next PAC meeting.

**10. Other Business:**

- Kathy Findlay to contact Ms. Akita to discuss expressing QM's concern over possibly losing Strings Program due to budget cuts!

**11. Adjourn**

- **Moved to adjourn by:** Kathy F.
- Meeting adjourned 8:35pm.