



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, November 10<sup>th</sup>, 2015.

**Attendees:** Kathy O'Sullivan, Kathy Findlay, Rebecca Anderson, Matthew Taylor, Heidi Harmer, Mahala McCullagh, Scott Trinder, Judy Yeung, Vicky Aneliunas, Merle Miedzygorski.

**Regrets:** Lori Matick, Sasa Chambers, Lisa Meyer.

**Meeting commenced:** 7:08 pm

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### 1. Approval of Agenda

- **Moved by:** Scott
- **Seconded by:** Judy
- **Unanimous approval – Motion carried.**

### 2. Approval of October 13, 2015 Minutes

- **Moved by:** Judy
- **Seconded by:** Meryl
- **Unanimous approval – Motion carried.**

### 3. Principal's Report – Kathy O'Sullivan

- Pro-D changed from Nov. 27<sup>th</sup> to Dec. 11<sup>th</sup> to accommodate move into Red building.
- Principal continues to attend Site meetings every other week with Heatherbrae, Peter Lang (IBI Group), Architect and the VSB for Phase 1 and 2 of the project.
- Waiting for OK from Jim Davidson to take Teachers on tour of their new classrooms.
- School Events:
  - Remembrance Day Assembly today was great with the kids participating.
  - K Registration began Nov. 2<sup>nd</sup> – remind any families with children planning to start Kindergarten to register soon!
  - Articulation starting soon for Grade 7's (Byng, U-Hill, Kits); Nov. 26<sup>th</sup> is an Open House at Byng for parents to get information. District Testing - Test of Cognitive Skills for Mini Schools – 12:30 – 4:00pm.
  - Assessment Evaluations done by Teachers on Nov. 5<sup>th</sup>.
  - Volleyball Practices and Games for Junior and Senior Boys and Girls. Game Days: Tues – Jr. Girls, Wed - Sr. Boys and Thurs. - Sr. Girls. Thanks to Michael for Coaching/organizing.
  - Craft Fair preparations – thanks to Kathy & Mahala for all the prep and organization!
  - Grant applications for Landscaping Project being spearheaded by Kathy F. & Evann Siebens.
  - The TEGS Team – Maria, Michael, Wendie, Clare, Heidi and Kathy F. will be meeting to support PAC's fundraising kick off at our next assembly Nov. 23. We hope to have the students actively involved and excited about this.

- K's & Grade 1's working hard on reading and writing. Learning about owls, and looking forward the Owl visit!
- The grade 2's and 3's have been learning about Spiders, visualizing in pre-writing activities, learning how to use capitals and periods, and having more stamina with writing. Also learning about rights and responsibilities. Of course poppies are blooming outside their classrooms. Many science experiments and learning about animal habitats have been going on in Div. 11.
- Grade 3s and 4s are learning about bridges, various structures, place value, working on comprehensive activities related to Camp Checkamus Outdoor camp!
- Grade 5's working on complex sentences and clear logical paragraphs. Students have been studying heroes (e.g., Terry Fox, Craig Kilburger, Eric Wilson).
- Div. 3 – Gr. 6/7 are working with STEAM Exploration, VSB and the Colorado Challenger Centre, conducting an e-mission as an Emergency Response Team (ERT) to save the island of Montserrat. They will use “real time” data to calculate the speed of the hurricane, predict eruption time and work as a team to figure out evacuation routes.
- Div. 1 & 2 – working on Ancient China Presentations, self-awareness activities, and various math and language arts writing forms.
- December plans – very busy!!
  - Seismic Update – Move Dec. 10, 4:00 through the evening and on Dec. 11,12,13
  - Staff is working on the Dec. 14 week making the move an exciting event. Still in the planning stages. There will be an assembly with the whole school in the gym at 9:00 AM on Monday, December 14<sup>th</sup> as well as January 4<sup>th</sup>.
  - Everyone is looking forward to the Holiday Craft Market and the Sing-A-Long.
  - Parents & families will be given news on the new areas for drop off and pick up.
  - Stay tuned for an exciting two months ahead
- Suggested communication to parents ahead of time regarding new classroom restrictions; Leadership students provide mini-tours for parents(?). Want parents to feel welcome, but not disruptive to the teaching in the “open” areas.

#### **4. Chair's Report – Kathy Findlay/Mahala McCullagh**

- Getting the Fundraising kick-started on the Greenscaping
- Giving Teachers some break time on afternoon of Nov. 27<sup>th</sup> to prep for move (crafting open gym, games, etc.); and into the last week of November leading up to Craft Fair – providing lunch-time crafting on the 24<sup>th</sup> & 26<sup>th</sup>.
- Intermediate kids really enjoyed iGirl & iGuy presentation, and good feedback from Teachers as well. Thanks to Admin for supporting this educational venture.

#### **5. Treasurer's Report – Kathy Findlay for Sasa Chambers**

- Gaming money of \$7300 has been credited, based on last year's enrolment. Next year's projection will be much less.
- Received approval for deferral of \$7000 of our Gaming Funds towards our Greenspacing after the Seismic Upgrade.
- Expenses: PAC portion of iGirl/iGuy,
- Planned expenses for the year: Safe Arrival phone bill, Grad Scholarship, PIN money.
- Scott suggested that the Licensing cost of iExcel (\$360 per class) for the higher grades, become a regular cost to supplement class learning, and make math another strong area at QM. Extra learning with no extra effort for the Teachers. Could use some of the PAC fundraising funds, if Teachers are interested in making it accessible.

6. **DPAC Report –Matthew Taylor**

- DPAC Meeting on Oct. 15<sup>th</sup> – generally orientation, training. News: looking for more Executive members; having a challenging year politically.
- More information comes out when things get ramped up around Budget time.

7. **MOTION:** To spend \$25,000 of our Gaming Funds on a large Spaceball web climber from Henderson Playground equipment to be located on the north side of the red building.

- **Moved by:** Matthew
- **Seconded by:** Vicky
- **Unanimous approval – Motion carried.**

8. **Holiday Craft & Bake Sale and Fundraisers – Mahala**

- Craft & Bake Sale on Dec. 5<sup>th</sup> –
  - Need volunteers all day, including set-up on the Thursday the 4<sup>th</sup>.
  - Need lots of baking and cakes for Cake Walk.
  - Cake Walk will cost \$2. Hoping parents provide smaller cakes and more of them!
  - Raising the pricing on the crafts this year, as suggested by parents.
  - No Centerpieces this year – no parents to run, and no plant donations.
  - Need Raffle items brought in before day of event, to allow for wrapping and to ensure we have enough!
  - Classes will go through in stages, starting after recess.
- Lisa's Pointsettia sale is happening with an order deadline of Nov. 25<sup>th</sup>, with delivery on Dec. 7<sup>th</sup>. Online ordering only!
- Purdy's: Info. Package will be going home, but orders online only!
- Mabel's Labels has been set-up as an additional fundraiser! Go to website and choose our school, we will get a percentage of profits.

9. **Plan for the Queen Mary Outdoor Greenscaping Project - Kathy**

- "Landscaping" has been changed to "Greenscaping", to be more inclusive of all the various outdoor items (amphitheatre, garden beds), not just plants, trees, grass.
- Launch in December with to start the Fundraising Plan (6 month program), including a package & letter from Kathy & Mahala. Goal is for \$200,000.
- Evann Siebens has begun Grant Applications to add to fundraising goal.
- Want parents to bring fundraising ideas to help!
- Invitations to the Fundraising Finale Gala on Friday, May 6<sup>th</sup>; dinner, silent auction, music, cash bar, casino, MOA tours, etc. Being held at Museum of Anthropology – can house 500 people! Tickets likely to be \$100/person, or table of 8 for \$750.
- Need volunteers to help at the event.
- Requesting donations from businesses & neighbours, offering Tax Receipts.
- Open House in March for community to view new Red Building & invite to Gala. (getting Leadership team to help deliver to the community).
- Have a parent researching QM Alumni to invite to Gala.

10. **Adjourn**

- **Moved to adjourn by:** Kathy F.
- Meeting adjourned 8:45pm.