



Queen Mary PAC Meeting Minutes

Date: Tuesday, April 12, 2016.

Attendees: Kathy O'Sullivan, Kathy Findlay, Mahala McCullagh, Rebecca Anderson, Scott Trinder, Vicky Aneliunas, Evann Siebens, Judy Yeung, Lori Matick, Katrina Laslo, Maria Koebisch.

Regrets: Lisa Meyer, Sasa Chambers, Heidi Harmer, Matthew Taylor.

Meeting commenced: 9:06 am

1. Approval of Agenda

- **Moved by:** Vicky
- **Seconded by:** Judy
- **Unanimous approval – Motion carried.**

2. Approval of March 8, 2016 Minutes

- **Moved by:** Judy
- **Seconded by:** Vicky
- **Unanimous approval – Motion carried.**

3. Principal's Report – Kathy O'Sullivan

- Seismic update:
 - Phase II – Heatherbrae now claiming completion in January 2017.
 - Met with TASC – Chris discussing daycare needs.
 - Looking at water sources for the garden areas – location outside the Gym was apparently cut in early budget cuts. Possible connections with Quadra (very old and too far away), or put spigot behind MultiPurpose room and run a hose along back of Gym.
 - Suggestion mentioned that PAC set aside some budget for “timed sprinklers” for our landscape projects during summer months.
 - Heatherbrae to provide two prices for the new playground to be installed by end of June (preferably). Phase II building to be complete first before cement pouring can happen. Cost of timing (after school or weekend) differences. This portion to be paid for by VSB to provide the base before PAC can proceed with installation.
 - PAC was quoted \$40,000 net cost for base for the Netscape.
- Preliminary Budget Shortfall is now \$24M. Budget process & deadline coming quickly. April 25th will announce revised comments from meetings. Prep “make up” (from Monday holidays, etc) to be complete within the week – budgeted by local school. Loss of clerical time (Jacquie who comes in one day a week, potentially gone). Go to VSB Website for details on possible cuts to make up deficit. No “layoffs”, but surplusing.

(Layoffs are placed with no management from school level, surplusing gives schools management right to “interview” based on qualifications). Areas affecting QM:

- QM – loss of Strings & Band programs
- Prep time restructuring
- Loss of Clerical time (ie. Additional assistance from Jacquie on Thursdays).
- Enrollment still looking like 13 divisions next year. Approx. 327 currently, but numbers keep fluctuating.
- Ministry has a budget put aside for Education fund – where schools can decide where they need additional help.
- VSB Strategic Plan for 2021 – meetings to create goals for the 5-year plan. Gathering ideas from parents & staff, etc. – Phase II is scheduled for Friday April 22nd @ 9am – all welcome to join in.
- FSA scores were sent home. Suggesting a meeting in October with PAC & staff to discuss FSA role and how to prep students to do better.
- April events:
 - March 31st – Ready set Learn (well attended: 31 children aged 3 & 4, 45 parents)
 - Grade 7’s went to Camp Sasamat last week. Great weather!!
 - Grade 7 Grad committee is under way!!! Heidi Harmer coordinating.
 - Track & Field practices have begun. Mr. Atkinson sent home information about practices.

4. Chair’s Report – Kathy Findlay

- A lot going on with meetings and discussions with regard to cuts planned in Preliminary Budget.
- Giving a presentation at April 14th meeting – only 5 minutes of speaking time!
- Library was discussed at last PAC meeting regarding missing materials/resources paid for by PAC but not being housed in Library. Letter from PAC to Library to ensure that materials are easily available to students (re: Lit Circle Books, Guided Reading Books).
 - Matthew has drafted a letter, Kathy Findlay to review and finalize, then forward to Kathy O’Sullivan.
- Scholarship Application package was sent to 14 schools for our Grade 12 Scholarship to a QM Alumni. Deadline May 6th, then reviewed by Scholarship Committee.
- Vancouver Coastal Health expressed concern about length of time Hot Lunch is sitting out – best practices: less than 30 minutes. Asking Hot Lunch not to be set out before 12 Noon (lunch starts at 12:10) – means volunteers will be needed for an hour!
- Lots of money & food available for Teachers Luncheon. Need more volunteers!!!

5. Treasurer’s Report – Kathy Findlay for Sasa Chambers

- Handout provided.
- Inflow mostly regarding Gala & Greenscaping donations.
- \$752 in additional Gaming Funds received in March.
- Credit Card fees, and cash payments for Babysitting course.
- \$25,000 committed towards Playground equipment, as approved last year.

6. DPAC Report – Matthew Taylor

- Deferred.

7. **Gala – Kathy Findlay/Mahala McCullagh**

- Received our Liquor License, just waiting for RCMP confirmation.
- 167 Tickets sold to date.
- Contest being run with classes to sell more tickets.
- Call out for more volunteers to help set-up prior to Gala to set up tables, chairs & linens.
- Need more Silent Auction items!
- Currently at \$125,000 raised for Greenscaping!
- \$25,000 Grant received toward Greenscaping.
- Need 3-5 volunteers at the Gala for selling tickets to drinks, Mystery Prize wall, etc.
- Working on Babysitting availability at a Church, with kids who passed Babysitting course. Looking at how many are interested before confirming babysitters.

8. **Other Business**

- Parent concerns regarding amount of sugar in school. Much coming from other students. Suggesting a reminder to classes (and parents) that “sharing” is not supposed to be happening, and “healthy” treats for Birthdays.

9. **Adjourn**

- **Moved to adjourn by:** Kathy F.
- Meeting adjourned 10:40am.