



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, December 6, 2016.

**Attendees:** Kathy O'Sullivan, Kathy Findlay, Jed Brezer, Janine Kobylka, Judy Yeung, Evann Siebens, Rebecca Anderson, Scott Trinder, Heidi Harmer, Merle Miedzygorski, Allisa Kim, Maria Koebisch, Sian Dowle, Lori Matick, Hugh Blackman

**Regrets:** Lisa Meyer, Sasa Chambers, CJ Harmer

**Meeting commenced:** 9:14am

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### 1. Approval of Agenda

- **Moved by:** Judy Yeung
- **Seconded by:** Scott Trinder
- **Motion carried.**

### 2. Approval of November 8, 2016 Minutes

- **Moved by:** Evann Siebens
- **Seconded by:** Rebecca Anderson
- **Motion carried.**

### 3. Principal's Report – Kathy O'Sullivan

- Introduction of QM's new principal, Hugh Blackman
  - Hugh was vice-principal at Charles Dickens while Kathy was principal there. He was principal at Tyee Montessori and then at Renfrew for the last 5 years. Looking forward to coming to Queen Mary and working together.
- Staffing:
  - Charmaine Ho has gone on maternity leave. Kristen Lum-Tong, who did her practicum with the K's last year, will replace her.
  - Alicia Schouten is leaving because Joanne Lloyd is returning in January.
  - Ping Ho will go on maternity leave in March.
- Seismic Update:
  - We have full occupancy permits for Phase II.
  - Movers coming on Dec. 8 – contents of all portables and P.E. equipment getting moved.
  - TASC will set up on Dec. 8 & 9
  - The fencing will be coming down so we will gain access to the school from 6<sup>th</sup> Ave. again. Fencing will remain around grass in Phase II playground area to protect new grass.
  - Field will be closed for removal of portables in January.
- Safety:
  - Contents of earthquake bin going into the new storage space. Scott Trinder will do photo inventory of new earthquake storage.

- Wolfgang Parada (VSB site manager) will bring Coletta Riley from Health and Safety to look at getting blinds for some of the windows for a Code Red situation.
- School Events:
  - Pro-D Day yesterday – Barb Findlay from Project Chef did hands-on workshop with teachers. Getting them prepared for 8-week Project Chef in residence program starting after spring break.
  - Holman Wang will be back in January.
  - Brian Scudamore did Can You Imagine? presentation on November 28, followed by breakout groups. Was a big success. Can You Imagine? wall will go in foyer in new year.
  - Remembrance Day Assembly – Minister of Defense, Harjit Sajjan, presented at assembly. Made a big impression on students, staff and parents.
  - Library News – 3D printer has been ordered for Maker Space. Will put up a pegboard on wall behind Maker Space, plus shelving.
    - Evann’s husband who runs Emily Carr’s Maker Space is willing to come with some of his grad students to work with the kids on the maker space/3D printer. Evann will organize dates with Joyce Chong.
    - We will be receiving another \$10,000 from our anonymous donor to be put towards STEM programs. Will look at how we can sustain the Maker Space.
    - Lori will look into banner for Maker Space.
  - Hugh and Kathy F. will work in New Year to get funding for shelving for library and gym. Try to get funding from VSB before using PAC funds.
  - Basketball season starting soon.
  - One of the basketball volunteers has a connection with Stephen Hume of the Vancouver Sun who is willing to work with the students on a QM newspaper/blog.
  - We will have the same afterschool programs in the New Year – Young Rembrandts, Lego Robotics and Mad Science.
  - Scott will look into school property lines to see if trees behind library building can be topped and, if so, the cost of having it done.

#### **4. Chair’s Report – Kathy Findlay / Jed Brezer**

- Upcoming programs for the next 2 terms:
  - Safe OnLine Outreach Society (SOLOS) coming to present on Jan. 6 for grade 4-7 students in multi-purpose room. Parent presentation will be at PAC meeting on Jan. 10. If the turnout is good we will hold it in the multipurpose room.
  - Project Chef Residency program coming up in the spring.
- \$180 of PAC funds will go to bass player, Joe Bouchier, for holiday sing-a-long concert. Concert will be held on Dec. 14-16 in the morning.
- Direct Drive letter to go home soon. We have a smaller goal this year (\$20,000); \$12,000 to go towards Technology (smart boards and Arduino Uno) and \$8,000 towards indoor and outdoor equipment (wheelable outdoor cart, sports equipment, shelving).
- Dana Aweida would like to start an Arduino Uno club (programming, robotics etc.) in January. She will run it out of her classroom at lunchtime.

**MOTION: To approve an initial start up cost of \$1,000 from our general operating account for the starter kits required for an Arduino Uno club to be sponsored by Dana Aweida and held at lunchtime in her classroom.**

- **Moved by:** Scott Trinder
- **Seconded by:** Evann Siebens
- **Unanimous approval – Motion carried.**

#### **5. Treasurer's Report – Kathy Findlay for Sasa Chambers**

- Funds out for Wreaths and Lice Clinic
- We have a solid bank balance that doesn't yet include monies from Craft and Bake Sale.

#### **6. Craft and Bake Sale Report**

- We had 50-60 parents volunteer for the Craft and Bake Sale, at event, baking, crafts etc.
- Many thanks to the dads who did the set up and take down of the event.
- Sale was a huge success. We made \$5,500 from the sale, \$900 from the Wreath fundraiser and \$1,200 from the Purdy's fundraiser.
- Raffle was the top earner with \$1350. Worked really well to get each division to contribute a raffle prize.
- Raffle was a bit challenging for some of the younger kids.
  - We need to encourage parents of K's and 1's to come with their classes.
  - Could print out name/division sticker labels for the K's and 1's to put on their raffle tickets.
  - Could also get Grade 7 leadership team or Big Buddies to accompany K's and 1's to sale to help them with raffle and cakewalk.
- Crafts didn't sell as well this year. There are a lot of leftover crafts that we will give to divisions to take home.
- Need to brainstorm ideas for crafts that kids will want to buy, things that they could give as Christmas presents. Birdseed in box and reindeer hot chocolate crafts did very well. Could do crafts with recycled materials.
- Don't do rummage sale at Christmas anymore, but could potentially bring it back at another time as long as items are vetted so that no junk is accepted.

#### **7. Other Business**

- Need to get a group (teachers/students/PAC) to maintain gardens. Gardens need to be maintained during the summer as well.
- Grade 7 Grad Committee – Heidi can pass along all of her information to the next parent who chairs the grad committee.
- Green Team would like to bring in a theatre group that does shows on environmental issues. The show is free and we are on the waitlist. Maria Koebisch is coordinating.

#### **8. Adjourn**

- Meeting adjourned at 10:11am