



Queen Mary PAC Meeting Minutes

Date: Wednesday, November 8, 2016.

Attendees: Kathy O'Sullivan, Kathy Findlay, Jed Brezer, Sasa Chambers, CJ Harmer, Janine Kobyłka, Judy Yeung, Evann Siebens, Rebecca Anderson, Carly Trinder, Scott Trinder, Christine Lee, Jim Salzman,

Regrets: Lisa Meyer

Meeting commenced: 7:03pm

1. Approval of Agenda

- **Moved by:** Scott Trinder
- **Seconded by:** Judy Yeung
- **Motion carried.**

2. Approval of October 11, 2016 Minutes

- **Moved by:** Rebecca Anderson
- **Seconded by:** Scott Trinder
- **Motion carried.**

3. Principal's Report – Kathy O'Sullivan

- **Seismic Update:**
 - Wall has been opened up connecting the foyer and multi-purpose room/gym area.
 - We will likely be in Phase II sooner than expected.
 - Walk through for City and VSB will be on Nov. 28, hoping to be fully finished by then.
 - Vancouver Coastal Health needs to provide licensing before TASC can use the space.
 - There will be two fridges in the servery attached to the multipurpose room, one for TASC and one for PAC. Some cupboards will belong to PAC and others to TASC. TASC will have a desk, storage across the hall and room for a freezer.
 - TASC will purchase some extra millwork for more storage in multipurpose room.
 - Multipurpose room will have a projector that projects onto the wall. There will be WiFi.
 - Phase II has separate multi-stall washrooms for girls and boys. These will also serve as change rooms for the gym. Looking to get woodwork improved in new washrooms.
 - Phase II has a drinking fountain with water bottle filling station.
- **School Events:**
 - Holman Wang was here on Monday and Tuesday. He will return on November 22 and again in January.

- Kindergarten registration began on November 1. Will continue until the end of January. Please spread the word.
- Grade 7 Articulation for High School – Look at websites of Byng, PW, U-Hill. Byng Articulation evening for parents will be on November 22.
- Byng Mini School holding test of cognitive skills on November 24. Need to register online to take test if you're applying to Byng Mini Arts.
- 2nd Parent Teacher Conferences were held on November 3.
- Volleyball is underway for Jr. and Sr. Boys and Sr. Girls. Thanks to volunteers.
- Have finally gathered all the names of the class parents for each division.
- The Green Team has met – Maria, Michael, Wendie, Claire, Heidi and Evann.
- Bulb planting has been going very well. Most of the bulbs have been plated on the north side of the gravel field. Can't plant the east side yet, but will do when we gain access. Some bulbs were planted on the deck.
- ME to WE Day was very successful.
- Grades 6 and 7 went to the VSO.
- Grades 4 and 5 are dissecting cows' eyes.
- Working on the Maker Space in the Library. QM received STEM money from an anonymous donor that will go towards the maker space.

4. Chair's Report – Kathy Findlay / Jed Brezer

- Many thanks to all the families who donated books to the book sale and volunteered their time. We made \$1897.00. This will cover the request from QM's teacher librarian for book money. It was great to have a space to hold the sale over two days. Leftover books were donated to our sister school on Vancouver's eastside.
- QM's Holiday Craft and Bake Sale is soon, on Friday, December 2.
 - Trying to get more people involved in the raffle prizes. Each Class Parent will organize a basket/raffle prize for their division.
 - Class parents should ask their teachers if teachers want to do their own craft for the sale or have the class parent organize. Teachers can be reimbursed up to \$40 (with receipts) for craft materials.
 - PAC is looking to recruit a team of people to learn the ropes of the craft and bake sale because Mahala will be leaving.
- Wreath Fundraiser notice went home. Forms are due back on November 18.
- We are doing the Purdy's online fundraiser again.
- "I Wanna Walk" Presentation that was tentatively scheduled for November 21 got cancelled. Will look for another date.
- Bringing back Safe OnLine Outreach Society to do presentations for children and parents. We're proposing to spend a bit more money so we can have smaller groups of students (3 groups of 60-65 grade 4-7 students). Parent presentation will take place at January PAC meeting and will be open to all parents, K-7.
- Evann Siebens – Fundraising:
 - Evann has updated website with new fundraising information. We've signed up with SPUD for fundraising program – when you order a produce box from SPUD, 25% of the money goes to QM. Boxes range from \$24-\$44. Only for produce, not other items.
 - Green Team is moving forward with SPUD Smart Lunch Fundraiser in January, possibly the 16th. Green Team will volunteer. Order lunch through SPUD and some of proceeds goes towards QM. Starting on a trial basis.
 - Evann has been looking into some online volunteering websites for schools, in

order to make recruiting volunteers easier. She will provide more info to the Executive.

5. **MOTION: to approve \$350 from the Gaming Funds Account to cover the cost of an “I Wanna Walk” presentation to be scheduled during the school year. This presentation prepares kids in Grades 4-7 to walk to school safely without direct parental supervision.**
 - **Moved by:** Evann Siebens
 - **Seconded by:** Judy Yeung
 - **Unanimous approval – Motion carried**

6. **MOTION: to approve \$2025 plus GST from the Gaming Funds Account for three “Safe OnLine Outreach Society” (SOLOS) student presentations (\$675 each) on January 6, 2017. SOLOS educates children in Grades 4-7 about responsible online behaviour.**
 - **Moved by:** Rebecca Anderson
 - **Seconded by:** Jed Brezer
 - **Unanimous approval – Motion carried**

7. **MOTION: to approve \$750 plus GST from the General Funds Account for a “Safe OnLine Outreach Society” (SOLOS) parent presentation on January 10, 2017. Parent Workshops mirror the messages offered to students in “Your Life Online” workshops and assemblies.**
 - **Moved by:** Evann Siebens
 - **Seconded by:** Carly Trinder
 - **Unanimous approval – Motion carried**

8. **MOTION: to approve a request for funding from QM’s teacher librarian for \$700-\$1000 from the Gaming Funds Account for two author visits (\$350-\$500 each). Authors will talk to students about their writing and share their books in multiple sessions in one day.**
 - **Moved by:** Judy Yeung
 - **Seconded by:** Scott Trinder
 - **Unanimous approval – Motion carried**

9. **MOTION: to approve a request for funding from QM’s teacher librarian for \$200 from the Gaming Funds Account for the entry fee for 2 teams to compete in the “Kids’ Lit Quiz” competition on January 20, 2017. Kids’ Lit Quiz is a children’s literature trivia contest.**
 - **Moved by:** Christine Lee
 - **Seconded by:** Sasa Chambers
 - **Unanimous approval – Motion carried**

10. **Treasurer’s Report – Sasa Chambers**
 - \$3595 deposited into General Funds Account from PAC Pizza Night and Lice Screening.
 - Funds out of General Account were bank fees (some accounts still to be closed –

Beanstream, Global Payment), NSF fee, PIN money for teachers and Safe Arrival phone line.

- There is an outstanding cheque for the Greater Vancouver Lice Clinic for \$1776.56.
- We received our Gaming Grant of \$6520. Gaming Account Balance is \$10,657.31 which more than covers all expenses voted on today.
- There is enough money left over from the Seismic fundraising for the Donor Wall, but also potentially more for benches and more plants.
- We have 3 years to spend Gaming Account money, so we should look at other ideas to spend that money on in the New Year.
 - Outdoor Sports equipment needs to be updated. This is equipment that kids can sign out during lunch and recess. Also a potential leadership opportunity.
- QM Flag has been ordered for cross country / track and field meets.
- Jed will organize a team to go through tents in the equipment shed and see if they are in working order.

11. DPAC Report – CJ Harmer

- 1st DPAC Meeting was held on October 13.
- Various training sessions were held: treasury, grass roots volunteering, how to create a stronger PAC.
- Haven't heard what DPAC will be doing going forward because of current issues with the firing of the school board.
- If we have concerns, we can try to bring in our MLA (David Eby).

12. Adjourn

- Meeting adjourned at 7:44pm