



Queen Mary PAC Meeting Minutes

Date: Tuesday, April 11, 2017.

Attendees: Hugh Blackman, Kathy Findlay, Janine Kobylka, Evann Siebens, Scott Trinder, Tracey Wood, Elizabeth Smailes, Jill Tracy, Miki Tanoshima, Lori Matick, Maria Koebsch, Merle Miedzygorski, Katriina Laslo

Regrets: Lisa Meyer, Sasa Chambers, Jed Brezer, Judy Yeung, Rebecca Anderson, CJ Harmer

Meeting commenced: 9:04am

1. Approval of Agenda

- **Moved by:** Tracey Wood
- **Seconded by:** Scott Trinder
- **Motion carried.**

2. Approval of February 14, 2017 Minutes

- **Moved by:** Merle Miedzygorski
- **Seconded by:** Scott Trinder
- **Motion carried.**

3. Youth Intropreneurs Presentation – Escape Rooms for Kids – Elizabeth Smailes

- The goal of Escape Rooms for Kids is to support, through creative play, the development of core competency, and applied design and technology skills identified in the new BC Curriculum.
 - Teaches planning, decision-making, teamwork and communication
- Different programs available – During School and After School
 - The During School program (\$8/student) is 3 days, involving grades 4-7. Classes create escape rooms and then try to escape from each other's rooms.
 - The After School Program (\$75/student) is 8 hours, for Grades 2-4 or 5-7.
- Lots of flexibility in programs – can be adapted to particular skills the school/teachers want to work on
- Fits well with the new BC Curriculum
- Could bring forward to teachers as an extracurricular program like Zumba or Project Chef. Elizabeth can come back to present to staff.

4. Principal's Report – Hugh Blackman

- Queen Mary Ongoing Projects – March 2017
 - Installation of the two screens in the Multipurpose Room and Gym
 - Install white boards in gym for teaching
 - Purchased 10 reconditioned laptops for Resource Team
 - Purchased two cages and balls for outside

- Installing bulletin boards in hallway for school and PAC
- Completing Maker space shelving library (school in process)
- Installed blinds on S and W side of school (VSB \$10,000 complete)
- Ordering 2 plan interactive projectors and whiteboards
- Donor wall (PAC planning for main Foyer or wall by gym entrance)
- Legacy banner (PAC completing)
- Line painting outside (completed)
- Reopening garden space by playground – Landscaper Jonathan Losee and VSB. Fenced in area still closed
- Shelving in Earthquake room (Division kits moved). Parents needed to help with organization.
- Shelving and gym equipment – Michael ordered
- 3D printer (Joyce ordered and set up)
- Updates
 - QM being used for other school overflow (neighbouring schools' Ks). One more class.
 - With new class sizes, we will have 15 Divisions but could house 18 (prep room, resource classroom and music room). Planning for 16 Divisions for September.
 - We are %100 full at this time for next year! Working with VSB to see if we need another division.
 - Portables and temporary gym are planned to be moved by end of May and field will be put back to previous condition.
 - Project Chef is off to a great start and students learning so much!
 - A number of assemblies: Minister of Transportation Marc Garneau; Clean Up Your Act; Bhangra Dancing performance; Bicycle Safety.
 - Teacher Pro D on April 18th will focus on new Curriculum.
 - Multipurpose room needs curtains. Quote just in and is \$2100 for curtains. Looking to cost share with TASC, school and PAC. (\$700)
 - Grade 7 Grad, Camp and other year-end plans going well.
 - Track and Field season starting
 - Leadership team doing great job with talent show planning.

5. Chair's Report – Kathy Findlay / Jed Brezer

- Teachers' Appreciation Lunch this Thursday – preparations well underway
 - Got lots of \$ donations this year. Look into e-Transfer option for next year to facilitate donating money.
- Track and field starts this week
- RBC Run for the Kids – early bird deadline for registration is tomorrow. Registration ongoing. Queen Mary was the elementary school that raised the most money last year.
- Arduino Uno Club has started
- Scholarship Committee has been formed – will look at applications and select recipient
- Ice Cream Day on April 21 in support of Grade 7 Camp
- Makerspace – could we get a parent information session arranged to let parents know about the Makerspace, VEX and Arduinos?
- PAC has an accumulation of funds in PAC accounts, left over as a backup for seismic project. They're no longer needed for that purpose. Kathy and Hugh have looked at a number of other projects that could use funding.
 - PAC proposes to split the cost of funding Reflex Math in order to keep that program going.

- PAC would like blinds rather than curtains in the Multipurpose room so we are proposing increasing our contribution from \$500 to \$1250. The remainder of the cost will be paid by school and TASC.
- Jill Tracy and Evann Siebens are looking into Buddy Benches as well as bibs/vests for playground monitors.
- PAC is proposing contributing significantly to Technology for the school, along with money collected from direct drive and hot lunch.
 - Would like to hear from Technology Team on an annual operating budget for tech upkeep that the PAC could raise funds for on an annual basis.

MOTION: To spend \$250 of Operating Funds for the Reflex Math program.

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

MOTION: To contribute \$1,250 of Operating Funds toward the purchase and installation of blinds in the multipurpose room.

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

MOTION: To spend \$3,000 from the Gaming Funds Account for Buddy Benches (2 or 3) and playground monitor bibs.

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

MOTION: To spend \$359.71 of Operating Funds for safe arrival phone.

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

MOTION: To spend \$3,250 of Operating Funds for gym and PAC shelving.

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

MOTION: To spend \$12,000 of Operating Funds on learning technology for the school (laptops, desktops, whiteboards, projectors).

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

MOTION: To provide the school, via the Green Team, \$2,500 from Gaming Funds for planting material and gardening equipment.

- **Moved by:** Kathy Findlay
- **Seconded by:** Merle Miedzygorski
- **Unanimous Approval – Motion carried**

Call for 2017-18 PAC Executive Members – There are 8 positions available on the PAC Executive. Please get your nominations in as soon as possible.

Chair
Vice Chair
Secretary

Treasurer
DPAC Rep
3 Members at Large

6. Treasurer's Report – Kathy Findlay for Sasa Chambers

- See attached financial report

7. DPAC Report – Kathy Findlay for CJ Harmer

- Strategic Plan – all material available by PAC bulletin board outside the office

8. Other Business

- Donor Wall has been ordered. Donors of \$500+ will have names on leaves of tree. Donors of smaller amounts listed on boulders below tree. Donors of specific projects (picnic benches etc.) will have names and projects on acorns and rocks.
- Lori Matick – Spring Dance
 - Looking into a couple of options for performers, depending on cost

9. Adjourn

- Meeting adjourned at 10:24am