



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, May 9, 2017.

**Attendees:** Hugh Blackman, Janine Kobylka, Rebecca Anderson, Scott Trinder, Merle Miedzygorski, Christine Lee, Judy Yeung, CJ Harmer, Bippa Dhillon.

**Regrets:** Kathy Findlay, Jed Brezer, Sasa Chambers, Lisa Meyer.

**Meeting commenced:** 7:01pm

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### 1. Approval of Agenda

- **Moved by:** Judy
- **Seconded by:** Scott
- **Motion carried.**

### 2. Approval of April 11, 2017 Minutes

- **Moved by:** Christine
- **Seconded by:** CJ
- **Motion carried.**

### 3. Principal's Report – Hugh Blackman

- VSB Earthquake Drill on May 4<sup>th</sup> was very successful with review of new assembly area, storage area and parent reunification process.
- Project Chef program for full school has been excellent with lots of incredible learning stemming from cooking program.
- Grad 7 Camp is well planned and happening soon.
- Track and Field team are practicing hard—thx coaches and thx PAC for support.
- Student VOTE program took place with many classes participating.
- Green Team and teachers are working hard to develop gardening programs.
- Laurie (involved with Project Chef) has been teaching about indigenous plants and Indigenous learning.
- Anya (Project Chef) taught classes about chocolate and the students even made chocolate from the beans!
- Portables and temp gym are presently being removed.
- School organization is stable at 325 with 14 Divisions. Our classes are full and we have some X-boundary students waitlisted for now.
- Class organization process letter went out to parents and process will start in June and be reviewed in first week of September.
- Welcome to Kindergarten program and K visits happen this week.
- Arduino and VEX club going well and lots of Science, Technology, Engineering and Math happening.

- Teachers have met about School Goals and we are looking to change to a new goal of building strong learning community focusing on new curriculum (competencies and personalized, project based learning).
- Traffic safety issues continue to be addressed. Thanks to School Patrollers and parents that help organize this!
- A big thanks to our safe arrival parents.
- Thank you for the special Staff appreciation luncheon!!!!

#### 4. Chair's Report – Janine Kobyłka for Kathy Findlay

- QM Grade 12 Scholarship:
  - We received a total of 7 scholarship applications. They are being reviewed by the scholarship committee, which is made up of 4 parent volunteers. They will have their decision made by June 2<sup>nd</sup> and everyone will be contacted by June 5<sup>th</sup>. Typically this winner will speak either at the Grade 7 Grad or at the year-end assembly.
- Direct Drive and PAC Funded Items:
  - Our direct drive focused on technology (including Arduino), athletic equipment, and gym storage room shelving, raised \$14,265. There was an anonymous donation of \$10,000 again for STEM. Total direct drive funds raised: \$24,265.
  - So in the end \$3,500 of the \$14,265 was allocated to Arduino and the balance was allocated primarily 50/50 to technology and the athletics.
  - Over and above all of this, the PAC had also been raising funds over the years in preparation for the end of Seismic. As a result, the PAC has also issued cheques to the school for the following approved expenses:
    - \$250.00 for reflex math
    - \$1,250 for blinds in multipurpose room (this cost was shared 1/3 each with school and TASC)
    - \$12,000 for technology
    - 359.71 for Safe Arrival Phone
    - \$3,250 for Gym and PAC shelving.
    - \$2,500 for the Green Team
    - \$3,000 for 2 buddy benches and playground monitor bibs
  - In terms of revenue we are still expecting about \$1,500 more for the Friday hot lunch program.
- Ice Cream Day: Next ice-cream day is May 19<sup>th</sup>, in support of Education Africa (Maria King's class).
- Grade 7 Grad: Plans are well under way. Date for event is June 16<sup>th</sup>.
- Sports Day:
  - Sports Day is changed this year to Wednesday June 28<sup>th</sup> from 9am-2pm. (Last day of school will be a "full" day!)
  - There will NOT be an early dismissal.
  - Some parent volunteers may be needed but usually QM alumni come and volunteer for the day.
  - We will have a small concession again need to prep meals for volunteers.
  - We are asking Colleen to resend out requests for the sports day lunch for those who didn't order Hot lunch but may want to have it for sports day.
- Donor Wall:
  - The plan is to have the "Donor Wall" up by the end of the year.

- Brian Scudamore and his designer will be sketching up a mock up for the “Can You Imagine Wall” and then printing decals for the large wall in the foyer. Hoping to have this wall complete by the end of the year as well.
- PAC Storage:
  - Shelving has been ordered and should be ready to be installed by the end of this week.
  - We have a few volunteers who are going to help.
- PAC/Green Team Office:
  - We are sharing an office with the Green Team, which is just off the patio.
  - We have ordered a filing cabinet for the storing of financial items.
  - The school has also given us a laptop so that we can work/prepare documents (etc) there, or at least have access to a central data storage area through our PAC gmail account.
- Child Run June 4<sup>th</sup>:
  - Please go to our website and sign up for the Child Run on June 4<sup>th</sup>.
  - Registrations prior to May 16<sup>th</sup> will get our school name on their shirt.
  - **We need a volunteer to help with this event** as Lisa Meyer has stepped down from this job. They would need to:
    - check our Team status on the BCCH website from time to time
    - let PAC know if they need any further support
    - organizing t-shirt distribution
    - notifying team members about meeting places, etc.
 Please let us know as soon as possible if you can do this job!
- PAC Executive:
  - We need people to fill positions on the PAC Executive next year.
  - Call for 2017-18 PAC Executive Members – There are 8 positions available on the PAC Executive. Please get your nominations in as soon as possible.
 

- Chair	- Treasurer
- Vice Chair	- DPAC Rep
- Secretary	- 3 Members at Large
- Queen Mary School Dance:
  - Save The Date: Friday, June 23<sup>rd</sup>.
  - The theme this year is Bollywood!
  - Please stay tuned for further details on the website!
- Teacher’s Appreciation Luncheon: Thank you for all the parent support!

**5. Treasurer’s Report – Janine Kobylka for Sasa Chambers**

- See attached financial report.

**6. DPAC Report –CJ Harmer**

- No update from DPAC – likely waiting until after Provincial Election results.

**7. Other Business**

- None.

**8. Adjourn - Meeting adjourned at 7:37pm**