



Queen Mary PAC Meeting Minutes

Date: Tuesday, September 12th, 2017.

Attendees: Margaret Jorgensen, Kathy Findlay, Justin Morrison, Janine Kobylka, CJ Harmer, Judy Yeung, Rebecca Anderson, Catherine Huang, Nazy Alborz, Angela Zi, Tamara Knott, Jennifer Klenz, Merle Miedzygorski, Allisa Kim, Steve Darvell, Julie Bettinger, Shaheen Jivraj-Sangara, Hai Yue Shao, Patty Rennekar, Cindy Pitchford-Yeung, Brandi & Keven Goodearle, Nayoung & Naeui Kim, Anna Sanaie, JT Lee, Stanley Sun, John Lu, Bruce & Stacey Herzer, Paul & Courtenay McGillum, Sian Dowle, Sonny & Venita Sahota, Natalia Kravchenko, Angela Saxena, Mary Pappajohn, Betty Ding, Sladomm Ajdricuil, Lorna Joi, Julia Tee, Karin Saghdejian, Sinei Waj, Vicky Aneliunas, Jiang Qin, Sandie Weitz,, Maria Koebsch, Jane Mather, Adina Trowhill, Annique Coudreau, Katrina Laslo, Simon Baum, Mons Kapoor, Seung Yeon Lee, Jelena & Alex Radic, Lilian & Mike Richards, Naomi Morrison.

Meeting commenced: 6:38pm

1. Introduction of PAC Executive:

Chair – Justin Morrison

Treasurer – Angela Zi (to be nominated today)

Secretary – Rebecca Anderson

DPAC Representative – CJ Harmer

Members at Large – Judy Yeung, Janine Kobylka, Nazy Alborz, Catherine Huang

2. Approval of Agenda

- **Moved by:** Evann Siebens
- **Seconded by:** Merle Miedzygorski
- **Unanimous approval – Motion carried.**

3. Approval of June 13, 2017 Minutes

- **Moved by:** Vicky Aneliunas
- **Seconded by:** Judy Yeung
- **Unanimous approval – Motion carried.**

4. Acting Principal's Report – Margaret Jorgensen

- Being only Day 6 of school in session, this will be brief.
- I had retired last June, but was called back as a replacement for Hugh Blackman who retired, until the position is permanently filled.
- Taught at QM 20 years ago, and son graduated from Byng – heart belongs to QM!
- New Principal should be in place by January.
- Thank you to PAC for getting/keeping us organized.
- Kids are now in their permanent classes, and welcoming Margaret into classrooms!

- Working on a Newsletter, hopefully out this week.
- Staff meeting next wed.
- Artist in Residence starting next week for each class.
- Student Photos on Sept. 28th.
- 320 students in 14 Divisions.

5. Chair's Report – Justin Morrison/Kathy Findlay

- Justin wants families to feel free to come forward with any concerns: info@queenmarypac.com.
- Last year we moved money to cover benches, some final landscaping.
- With the removal of the portables from our field over the summer, our Seismic upgrade is now finally complete!
- Thank you to our families supporting all our Fundraising efforts for the Seismic & Landscaping needs!

6. Treasurer's Report – Kathy Findlay for Angela Zi

- School has two accounts: General and Gaming.
- We need gaming account in order to get gaming grant money from the government. Funds from gaming account can't be spent on curriculum-related items. Should be receiving approx. \$6,500 in Gaming Grant within the next month.
- Combined total for both accounts at end of August: \$9,018.83, most in the general account.
- Angela Zi, with an Accounting background, will commence her duties as of today.

7. DPAC Report – CJ Harmer

- First DPAC meeting on September 28th. Anyone can attend.
- Hoping to have more regular meetings than last year.

8. As Angela Zi was unable to attend the AGM in June, we were unable to nominate her as Treasurer, although she has volunteered for this position, so we will today.

MOTION: to approve Angela Zi as Treasurer.

- **Moved by:** Naomi Morrison
- **Seconded by:** Jill Tracy
- **Unanimous approval – Motion carried.**

9. PIN money has historically been provided to classroom and resource teachers during the year so that they can purchase consumables for their classrooms. We typically provide a portion at the beginning of the year and then the balance in January provided our holiday season fundraising goes well. Receipts are submitted to the principal for reimbursement from the PIN fund.

MOTION: to approve \$100.00 of PIN money for each of the 20 classroom/resource groups from our general funds.

- **Moved by:** Julie Bettinger
- **Seconded by:** Jill Tracy
- **Unanimous approval – Motion carried**

10. Tamara Knott has stepped up to take on the Vice-Chair position on PAC Executive.

MOTION: to approve Tamara Knott as Vice-Chair.

- **Moved by:** Evann Siebens
- **Seconded by:** Julie Bettinger
- **Unanimous approval – Motion carried.**

11. Changing PAC Signatories

MOTION: to remove Kathy Findlay, Jed Brezer, Sasa Chambers and Janine Kobylka and add Justin Morrison, Tamara Knott, Angela Zi and Rebecca Anderson as signatories for the two PAC bank accounts at HSBC.

- **Moved by:** Jill Tracy
- **Seconded by:** Evann Siebens
- **Unanimous approval – Motion carried**

12. Questions:

- a. What does the PAC do? Families are encouraged to read the full description on our website.
- b. We support our Sister School, Queen Alexandra, with a number of support projects: Backpacks, Socks, etc. (Usually one of our Ice-Cream day's funds goes to QA).
- c. Green Team – Gardens, environmental issues, plants going into each classroom. Looking for more parents to get involved.
- d. Still filling some open jobs at QM. First Newsletter will provide details of who is teaching in each class, including temporary positions still waiting to be filled.
- e. Question about who is running for VSB Trustees for Election in October. Principal has not heard who is running, but suggests families go to the VSB and DPAC websites for updates. Any questions for our Trustees can be directed to CJ Harmer, our DPAC Representative, to take to DPAC meetings.
- f. PAC Mission: to support staff & administration with any requirements needed to support their school mission.
- g. Brian Scudamore brought our kids together for our "Can you Imagine" Wall mural - the colourful mural in our Atrium! Thank you to Brian for the idea & spearheading this great initiative!
- h. If any parents have any ideas to make our school better, please bring it to PAC.

13. Adjourn

- Meeting adjourned at 7:25pm